SELF STUDY REPORT

FOR

3rd CYCLE OF ACCREDITATION

A. S. D. GOVERNMENT DEGREE COLLEGE FOR WOMEN

JAGANNAICKPUR, KAKINADA- 533002 ANDHRA PRADESH
533002
www.asdgdcw.ac.in

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Annavaram Satyavathi Devi Government Degree College for Women (Autonomous), situated at Jagannaickpur, Kakinada, East Godavari District of Andhra Pradesh was established in 1962 through the relentless efforts of a "Women's Education Society of Kakinada" with the noble objective of imparting higher education to women at a time when there was no separate degree college for women in the entire district.

After managed by Annavaram Devasthanam for five years, the College was taken over by the Government of Andhra Pradesh on 1 August, 1968. The College is recognized by the UGC, under 2(f) and 12B in 1969. Having served as a composite College till 1996, the College came into being as a full-fledged Degree College in 1997.

The student strength of the College has consistently been more than 1000 for the past few decades. The College has residential facility within the Campus with two hostels accommodating about 300 students. Besides this College is one among the four Colleges offering Home Science Programme in the Government Sector in the entire state of Andhra Pradesh.

The College grew in strength year after year offering new combinations of programmes to suit the needs and demands of the students resulting today in 14 UG Programmes and 02 PG Programmes. The College was assessed twice by NAAC in 2005 and 2011 respectively. The quality of academic and administrative processes facilitated conferment of Autonomous Status in 2015-16 which furthered our zeal to enhance quality of functioning through flexible modes of operation.

Vision

The College envisages to evolve into a Premier Institution imparting quality education embedded with Values and Skills leading to the development of the Nation through the empowerment of women, especially those hailing from the marginalized sections of the society.

Mission

- Promote a Learning Community in which all, especially those from less privileged sections, form an integral part.
- Empower young women to face the challenges of life with courage and commitment.
- Provide need-based and skill-based training to create a Workforce of women with abilities to globally compete, to entrepreneur and to be self-reliant.
- Mould the students as builders of a just and humane society founded on ethical values.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

- Autonomous status facilitating vertical growth, flexibility to introduce new courses and combinations in the academics
- Well qualified staff with Team spirit, commitment and Dedication
- Two Virtual Classrooms
- Three Digital Class Rooms
- ICT based Teaching Learning
- MANA TV ,JKC and Language Labs offering skill based training
- Employability & Skill based TrainingProgramme offered by Tata Institute of Social Sciences
- MOU with a Government and Non Government Organisations for Campusrecruitment
- Faculty availingFaculty Development Programme to pursue research in reputed Institutions on UGC fellowship
- Conduct of Seminars and Work Shops to provide staff andstudents an exposure to the latest developments in the field
- Learning Management Systems
- NCC Unit under 3(A) Girls Bn,Kakinada
- A Social Welfare Hostel and a Student Managed Hostel within the campus and Welfare hostels for girl students within a vicinity of 2 Kms of the college
- Conduct ofBlood Grouping to all the students in collaboration Rotary Blood Bank
- Free Medical and Dental Checkup for staff and students in collaboration with the local hospitals
- RO plant for safe drinking water
- Special care and support to Divyangjan by providing scribes, Rest Rooms, Ramps, Examination fee exemption ,10% attendance and pass mark concession
- Health and Counselling center
- Department libraries
- Ward Counselling
- Solar Power
- Mobilisation of fundsfrom Local bodies ,Organisations , corporate sector for the infrastructure development in the college
- Certificate courses in Taekwondo and Yogafor the physical and mental health of the students
- Skill Development Center for imparting training on need based skills and entrepreneurial skills.

Institutional Weakness

- Shortage of permanent faculty owing to lack of periodical recruitment
- Lack of adequate infrastructure
- Parent motivation lacunae owing to parental illiteracy

Institutional Opportunity

- Autonomy to start new UG &PG courses and Need based Interdisciplinary courses
- Potential to be groomed as "Center with Potential for Excellence"
- Strengthening of infrastructure though RUSA funds
- More ICT based classrooms and Teaching-Learning

Institutional Challenge

- Student dropouts before the completion of Graduation
- Poor attendance owing to health issues, poor socioeconomic status, rural backdrop and illiteracy of families
- Transforming the admitted students of low self esteem and low confidence into confident graduates , impartemployability and life skills and make them industry ready
- More private colleges in the vicinity with good infrastructure attracting admissions

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The College offers 14 UG Programmes and 02 PG Programmes. The Common Core Syllabus of the Affiliating University is revised up to 20% to suit the local and global demands and needs in the Boards of Studies and Academic Council. Outcomes of the adopted and revised Curriculum are clearly specified and transmitted to the learners. The Curricula, thus tailor-made, ensure employability, skill development and self-sustenance.

Academic flexibility is exercised under Autonomy to introduce new UG Programmes viz. B.A. Travel and Tourism Management in 2017-18. Besides under CBCS pattern, students are offered electives in all UG Programmes during their VI semester.

The Curriculum has value inculcating courses addressing cross-cutting issues of social, ethical, environmental, human and professional relevance commonly offered as Foundation Courses.

Apart from Curriculum, several value added courses are offered by almost all departments to impart life skills and employability skills. Certificate courses are meant to supplement the Curriculum.

Teaching-learning and Evaluation

The College complies with the Government reservation policy in implementation during admissions and ensures transparency through Publicity, Prospectus, Handbook and Website. The Staff Council and the admissions committee monitor and review selections for procedural compliance.

Bridge Course is offered to address the academic needs of the admitted and accommodate them in the new programme. Performance in the Classroom and internal examinations enable to identify the slow and advanced learners. Slow learners are supported with Remedial Coaching, Study Material, Peer teaching, pair and group work etc. Advanced learners are encouraged with online assignments, MOOCs, Study projects, participation and presentation in seminars etc.

Student centric methods followed in Teaching Learning process warrant interactive, participative and experiential learning in curricular, co-curricular and extracurricular activities. Faculty makes liberal use of ICT gadgets, PowerPoint, Virtual Classrooms etc. Smart classes with Digital Boards and LMS are initiated.

Teaching plans are meticulously designed with curricular inputs, co-curricular and evaluation plans in tune with the objectives and outcomes of the curriculum. Learning outcomes are clearly informed and transmitted to the

learners.

CBCS pattern and semester system are smoothly adopted since 2015-16. Continuous Internal Assessment, integrity and security in the conduct and evaluations, declaration of results through website, addressing grievances stand as testimony.

Research, Innovations and Extension

Promotion of Research culture among the faculty and students is the primary concern of the Research Committee and the IQAC. They sensitize the faculty of the procedures, funding agencies, methodology etc. Faculty are permitted to pursue Doctoral Programmes under FDP. The College organizes seminars, conferences, workshops on current issues and invites the expertise of veteran scientists, professors from National Institutes, Research Centers as Resource Persons to orient, motivate and strengthen the knowledge base.

Interested students are offered skill development programmes which help them not only acquiring employability and entrepreneurial skills. The local and innate talent of young girls for innovation and craft are encouraged into preparation of handmade articles in the campus Skill Development center for exhibition and sale online and offline.

Extension and Outreach programmes that provide a reciprocal learning experience for the students and the community are made an integral part of the institution. NSS Units as a part of their regular activity are continuously engaged with the community.

Government programmes like Swach Bharat, Cashless Transactions and ODF Programmes are some successful activities of the College in the Community. Staff and students of the institution take up collaborative activities with Government and Non-Government Organizations. *Swastya Vidya Vahini, Kishori Balika Vikasam, Adolescent Sensitization Programme, Each One Teach One* are some of the successful programmes. Extension Programmes of the College assist the students to learn from the society for their holistic development.

Infrastructure and Learning Resources

Ample infrastructure for the effective conduct of curricular, co-curricular and extra-curricular activities in a conducive ambience is made available through the optimal usage of the existing physical facilities/ structures.

Tw Computer and JKC Lab, extension of Internet facility to departments, Office, Library, Examination Cell facilitate smooth functioning of the College. Science Laboratories procure equipment and furniture as per requirement. Health and Counselling Center for Physical and Psychological health, Skill Development Centre for conduct of Short term training, a Seminar Hall with audio-visual facilities, an Open Auditorium for Cultural and Academic functions, Biometric Devices are provided for students and staff attendance, R.O. Plant for provision of all, Ramps, toilets for disabled are provided. Exam fee exemption and 10% concession in pass eligibility are facilities for visually challenged.

Library of the College has Reading Room, Stack Room, space for Internet browsing, SC-ST book bank, Reference section facilities and is catalogued with the OPAC for easy access to book circulation. INFLIBNET N-LIST is subscribed for and activates from 01 April, 2018.

Numerous physical benefits of Physical Education include a 9-stationed gymnasium, basketball court, certificate course trainings in Yoga, Taekwondo etc. are value addition to maintain a healthy lifestyle.

02 Hostels to accommodate about 300 students is an additional advantage to this Women's College encouraging admissions.

Adequate Budgetary provision ensured to the maintenance and arranging of equipment and infrastructure is provided from the funds of the funds of the College.

Student Support and Progression

The Students are provided with ample facilities for students to pursue education. The College ensures that all the eligible students obtain scholarships and fee reimbursements. Students are also encouraged to obtain National Merit Scholarships. Apart from these, there are various financial assistance and endowment prizes provided by NGOs and philanthropists for eligible students.

B.Com Computers provides vocational training to the students. A plethora of intra courses like certificate courses, skill development programs aid the students to develop a range of skills required for ready employability.

In order to imbue employability skills, various supportive programs like JKC and TISS offer courses on Analytical skills, Communication and soft skills, Entrepreneur skills. These courses also assist students to attain skills necessary for competitive examinations too. The staff of the College strive to instill academic zeal into the students, as many are first generation learners. The students are encouraged to pursue post-graduation by providing necessary coaching by the concerned departments.

The students brought laurels to the College in cultural and sports activities at district, university and state levels.

An active student council constitutes of Class representatives elected by student at every class. These class representatives then elect the Student President and secretary. The students are represented as members in Special fee committee and IQAC. Students also represented in various committees like Cultural and sports committee.

Governance, Leadership and Management

The college envisages the empowerment of women through education. It functions as per the rules and regulations of the Commissionerate of Collegiate Education,Andhra Pradesh. Governing Body with Commissioner of Collegiate Education ,UGC and University nominees and the Senior staff members being the members is the apex decision making body in academic , administrative ,financial and developmental issues of the college along with its perspective plans. The College Planning and Development Council(CPDC) with principal as Chairperson and parents, Alumni, Philanthropists and other eminent persons of the society as its members strives for the college development through public contribution. Principal works in liaison with the teaching and non teaching staff in a decentralized fashion facilitating the smooth functioning of the college. Transparency of administration is ensured through the involvement of students as members of various

committees. All the committees with senior faculty as convenors supports the Principal in carrying out various academic and administrative aspects of the institution.Welfare of the teaching and non-teaching faculty is through effective implementation of various welfare measures in compliance with the state government rules and regulations. Quality enhancement of teachers is ensured by encouraging them to attend the professional training programs and also organizing short term training programmes at the institution level.Seminars and workshops are sponsored by the institution from UGC and autonomy funds.The institution appraises the performance of the teaching and nonteaching staff time to time as per the regulations of statutory bodies.

Institutional Values and Best Practices

As an autonomous College, the College ensures that the administrative practices and principles are in adherence to those laid out by regulatory bodies. The Principal along with Staff Council and other committees monitor and guide various administrative bodies to ensure the smooth functioning of the College. The IQAC, established in 2005 focuses on maintenance of the quality practices in the College.

The Principal assures that the administration is decentralized and all the staff and student representatives participate in the decision making. This is ensured through formation of various administrative bodies like Admission committee, Staff Council, Special Fee committee etc. in adherence to the instructions of UGC and other regulatory bodies with senior staff as members.

Under the guidance of the Commissionerate of Collegiate Education, A.P. (CCE), the College has adopted the initiatives of E-governance recently and is in the process of automating the administrative process of the College.

The Teaching and Non-Teaching staff are encouraged to improve their qualifications, like FDP programme of UGC and performance through various schemes and courses apart from enthusiastic participation in seminars and workshops. The staff are also assessed by CCE annually through Academic Performance Indicator (API) System which forms a basis for review and improvement for the College's IQAC. The welfare of the staff is guaranteed through the welfare scheme of Government of Andhra Pradesh.

The IQAC makes sure that the College adheres to the Academic plans and regular academic audits, regular feedback and motivating the teaching staff to organize workshops and seminar for

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	A. S. D. GOVERNMENT DEGREE COLLEGE FOR WOMEN
Address	Jagannaickpur, Kakinada- 533002 Andhra Pradesh
City	KAKINADA
State	Andhra Pradesh
Pin	533002
Website	www.asdgdcw.ac.in

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal(in-charge)	M.suvarchala	0884-2386420	9346512694	0884-2378446	jkcrjyec.asdkkd@gmail.com
IQAC / CIQA coordinator	K. Lavanya	0884-2342823	9492031589	0884-2351048	asd.iqac@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of Establishment, Prior to the Grant of 'Autonomy'	01-01-1962

Date of grant of 'Autonomy' to the College by UGC	29-04-2015

University to which the college is affiliated

State	University name	Document
Andhra Pradesh	Adikavi Nannaya University	[View Document](#)

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	01-06-1972	[View Document](#)
12B of UGC	01-06-1972	[View Document](#)

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Jagannaickpur, Kakinada-533002 Andhra Pradesh	Urban	7.16	6076.12

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)

Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Telugu	36	INTERMEDIATE	Telugu	30	22
UG	BCom,Commerce	36	INTERMEDIATE	Telugu	60	60
UG	BCom,Commerce	36	INTERMEDIATE	English	60	60
UG	BCom,Commerce	36	INTERMEDIATE	English	30	0
UG	BCom,Commerce	36	INTERMEDIATE	English	30	29
UG	BA,Economics	36	INTERMEDIATE	Telugu	30	0
UG	BA,History	36	INTERMEDIATE	Telugu	55	54
UG	BA,History	36	INTERMEDIATE	English	30	10
UG	BA,Political Science	36	INTERMEDIATE	English	20	0
UG	BSc,Mathematics	36	INTERMEDIATE	Telugu	40	39
UG	BSc,Chemistry	36	INTERMEDIATE	Telugu	40	39
UG	BSc,Microbiology	36	INTERMEDIATE	English	20	16
UG	BSc,Computers	36	INTERMEDIATE	English	60	51
UG	BSc,Home Science	36	INTERMEDIATE	Telugu	30	28
PG	MA,Telugu	24	GRADUATION	Telugu	40	3
PG	MCom,Commerce	24	GRADUATION	English	30	11

Position Details of Faculty & Staff in the College

Teaching Faculty											
	Professor				Associate Professor				Assistant Professor			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				0				0				47
Recruited	0	0	0	0	0	0	0	0	9	33	0	42
Yet to Recruit				0				0				5
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				0
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				37
Recruited	7	14	0	21
Yet to Recruit				16
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	3	0	3
M.Phil.	0	0	0	0	0	0	1	4	0	5
PG	0	0	0	0	0	0	4	7	0	11
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	4	0	4
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	1	0	1
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	4	13	0	17
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	395	4	0	0	399
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	14	0	0	0	14
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years					
Programme		**Year 1**	**Year 2**	**Year 3**	**Year 4**
SC	Male	0	0	0	0
	Female	131	135	159	183
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	19	10	17	17
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	189	165	198	200
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	52	41	45	48
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	8	6	6	3
	Others	0	0	0	0
Total		399	357	425	451

2.3 EVALUATIVE REPORT OF THE DEPARTMENTS

Department Name	Upload Report
Chemistry	[View Document](#)
Commerce	[View Document](#)
Computers	[View Document](#)
Economics	[View Document](#)
History	[View Document](#)
Home Science	[View Document](#)
Mathematics	[View Document](#)
Microbiology	[View Document](#)
Political Science	[View Document](#)
Telugu	[View Document](#)

Extended Profile

1 Program

1.1

Number of programs offered year-wise for last five years

2016-17	2015-16	2014-15	2013-14	2012-13
14	13	13	13	13

1.2

Number of all programs offered by the institution during the last five years

Response: 14

1.3

How many self-financed Programs does the institution offer

Response: 9

1.4

Number of new programmes introduced during the last five years, if any

Response: 1

1.5

Number of UG programmes offered by the College, which are not covered under the Autonomous status of UGC

Response: 0

1.6

Number of PG programmes offered by the College, which are not covered under Autonomous status of UGC

Response: 2

1.7

Whether the College is offering professional programme

Response: No

2 Students

2.1

Number of students year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1142	1111	1128	1161	1051

2.2

Number of outgoing / final year students year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
369	406	294	317	341

2.3

Total number of outgoing / final year students

Response: 1727

2.4

Number of students appeared in the examination conducted by the Institution, year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1000	988	1107	1152	1031

2.5

Number of revaluation applications year-wise during the last 5 years

2016-17	2015-16	2014-15	2013-14	2012-13
8	1	1	2	1

3 Teachers

3.1

Number of courses in all programs year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
118	100	75	75	75

3.2

Number of courses offered by the institution across all programs during the last five years

Response: 443

3.3

Number of full time teachers year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
41	40	40	39	42

3.4

Number of full time teachers worked in the institution during the last 5 years

Response: 81

3.5

Number of teachers recognized as guides during the last five years

Response: 1

3.6

Number of sanctioned posts year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
47	45	45	45	45

3.7

Total number of publications during the last 5 years, which are included in online databases such as SCOPUS, web of science or PubMed/ Indian Citation Index

Response: 02

4 Institution

4.1

Number of eligible applications received for admissions to all the programs year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
683	609	631	880	1328

4.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
330	312	312	312	312

4.3

Total number of classrooms and seminar halls

Response: 21

4.4

Total number of computers in the campus for academic purpose

Response: 89

4.5

Total Expenditure excluding salary year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
21.36	24.16	29.21	50.99	42.23

4.6

Annual lighting power requirement (in KWH)

Response: 36000

4.7

Annual power requirement of the institution (in KWH)

Response: 44400

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curriculum Design and Development

1.1.1 Curricula developed /adopted have relevance to the local/ national / regional/global developmental needs with learning objectives including program outcomes, program specific outcomes and course outcomes of all the program offered by the Institution

Response:

The Common core curriculum prescribed by APSCHE and recommended by the Parent University and the Model National Curriculum developed by the UGC time to time is adopted by the College and is tailor made in Boards of Studies and Academic Council to suit the national and global needs. Each and every aspect of Curriculum is discussed in detail for appropriateness to the contemporary and changing concerns and developments, employability and skill orientedness. Necessary modifications in the form of addition or deletion are made in the Curriculum clearly specifying the learning objectives in order to facilitate and warrant assimilation of the specific outcomes of the Programs and Courses.

While adopting and revamping the Curriculum the College keeps the inculcation, sustenance and promotion of Core ethical and human values. The Foundation Courses lay emphasis on imparting Civic sense, Citizenship responsibilities, ethical and human values and environmental consciousness among the students.

B.Com (General) syllabus projects an interdisciplinary approach in the context of globalised and liberalized economy and market. The program has been designed to address the national and global concerns developing entrepreneurial, managerial skills rendering students employable.

M.Com program focuses on integrated management concepts in an innovative and in a global perspective as required by present dynamic business environment.

B.Com (Computers) has double edge advantage with knowledge of Accountancy and Marketing along with computer skills, to be readily absorbed by the firms and companies.

B.A HEP outlines the current and fast changing Political, Social and Economic concerns, concepts and issues that go in the making of the World around. Concepts like GST, economic reforms, Political Developments at the national and international levels help students come alive to contemporary responsiveness.

BA THP with Telugu Literature, as special study enlightens the students to acquire a grasp of the literary world along with Language skills providing opportunities to teaching vocation.

Market-Oriented BA (Tourism) promotes a sense of respect towards our heritage along with employment.

BSc CBZ equips students with basic skills needed for placement in the fields of Aquaculture & Fisheries, Organic Farming and Horticulture.

BSc MPCs Curriculum imparts knowledge of Programming, Data Structures and Web Designing and so on providing openings in the demand oriented fields of IT and ITES. Renewable Energy in both MPC and MPCs curriculum prepares the students for the challenges of designing, promoting and implementing renewable energy solutions. Graduates will get a sense of social responsibility for the implementation of sustainable energy solutions.

BSc MPC develops Mathematical skills that help in construction and deconstruction of mathematical models. The program prepares the students for further studies. Environmental Chemistry addresses issues and concerns related to sustainable and eco friendly processes.

BSc Microbiology has a strong practical emphasis providing the students basic laboratory skills for a career in clinical, applied and industrial microbiology.

BSc Home Science Curriculum is designed and developed to cater to the overall personality development of students by developing orientation towards family dynamics, health and nutrition and also with vast opportunities in Government and Non-Government sectors.

1.1.2 Percentage of programs where syllabus revision was carried out during the last five years

Response: 71.43

1.1.2.1 How many programs were revised out of total number of programs offered during the last five years

Response: 10

File Description	Document
Minutes of relevant Academic Council/BOS meeting	View Document
Details of program syllabus revision in last 5 years	View Document

1.1.3 Average percentage of courses having focus on Employability/ Entrepreneurship/ Skill development during the last five years

Response: 4.18

1.1.3.1 Number of courses having focus on employability/ entrepreneurship/ skill development year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
5	6	0	0	8

File Description	Document
Program/ Curriculum/ Syllabus of the courses	View Document
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View Document
Average percentage of courses having focus on employability/ entrepreneurship	View Document

1.2 Academic Flexibility

1.2.1 Percentage of new Courses introduced out of the total number of courses across all Programs offered during last five years

Response: 3.16

1.2.1.1 How many new courses are introduced within the last five years

Response: 14

File Description	Document
Minutes of relevant Academic Council/BOS meetings	View Document
Institutional data in prescribed format	View Document

1.2.2 Percentage of programs in which Choice Based Credit System (CBCS)/Elective course system has been implemented

Response: 87.5

1.2.2.1 Number of programmes in which CBCS/ Elective course system implemented.

Response: 14

File Description	Document
Minutes of relevant Academic Council/BOS meetings	View Document
Institutional data in prescribed format	View Document

1.3 Curriculum Enrichment

1.3.1 Institution integrates cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

Response:

 The institution integrates contemporary social issues related to gender, environment and human values by introducing foundation coursesin all programs and also conducting various awareness programs for the students viz. Guest Lectures, Workshops, Seminars and Extension Activities. The syllabus comprises of the human rights, value education and environmental science in the curriculum.

- The objective in having these subjects is to make the students aware and sensitive to value system in real life situations. To help the students to discriminate between ephemeral and eternal values and to ensure environmental concerns should occupy an important place in the civilian life of the students.
- To facilitate the development of a holistic perspective among students towards life, profession and happiness, based on a correct understanding of the human reality and the rest of existence. Such a holistic perspective forms the basis of value based living in a natural way.

Human Values and Professional Ethics

The Commissionerate of Collegiate Education, Government of Andhra Pradesh introduced a Foundation Course in Human Values and Professional Ethics to Undergraduate student from the academic year 2013-14 with an aim to impart human values and professional ethics among the students.

The Course is a part of initiative to inculcate values among students. The need of value-based education is crucial in the current technocratic and competitive society.

Objectives:

1. To lay a strong foundation in value based living.
2. To create awareness in students towards realizing self and the effect of right understanding.
3. The students will be able to recognize importance of human values, harmony and ethical behaviour in real life situations for peaceful cooperative co-living
4. To inculcate in students, a sense of respect towards harnessing values of life and spirit of fulfilling social responsibilities.
5. To enable students to lead a practical life adding value to human relations.

Environmental Studies

Environmental Studies help students develop holistic understanding of their environment. It inculcates a multidisciplinary perspective to understanding of our environmental issues/ problems and thereby comprehendsthe impacts of our daily activities on its integrity for playing a responsible positive role. The Course aims to sentisize students on the various aspects of environment and its protection.

Gender Equality

In BA Political Science, the topic ”*Gender Equality in Indian Context*” aims to throw light on equality in opportunities, economic participation and Decision making of women.

File Description	Document
Upload the list and description of the courses which address the Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum	[View Document](#)

1.3.2 Number of value-added courses imparting transferable and life skills offered during the last five years

Response: 20

1.3.2.1 Number of value-added courses are added within the last five years

Response: 20

File Description	Document
List of value added courses	[View Document](#)

1.3.3 Average percentage of students enrolled in the courses under 1.3.2 above

Response: 14.97

1.3.3.1 Number of students enrolled in value-added courses imparting transferable and life skills offered year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
246	209	180	50	147

File Description	Document
List of students enrolled	[View Document](#)

1.3.4 Percentage of students undertaking field projects / internships

Response: 0.61

1.3.4.1 Number of students undertaking field projects or internships

Response: 7

File Description	Document
List of programs and number of students undertaking field projects / internships	[View Document](#)

1.4 Feedback System

1.4.1 Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents for design and review of syllabus Semester wise /year-wise

Response: A. Any 4 of above

File Description	Document
Any additional information	View Document
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	View Document

1.4.2 Feedback processes of the institution may be classified as follows:

Response: D. Feedback collected

File Description	Document
Any additional information	View Document

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average percentage of students from other States and Countries during the last five years

Response: 0.19

2.1.1.1 Number of students from other states and countries year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
4	4	2	1	0

File Description	Document
List of students (other states and countries)	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.1.2 Demand Ratio(Average of last five years)

Response: 1.62

2.1.2.1 Number of seats available year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
510	510	510	510	510

File Description	Document
Demand Ratio (Average of Last five years)	[View Document](#)

2.1.3 Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

Response: 99.87

2.1.3.1 Number of actual students admitted from the reserved categories year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
330	310	312	312	312

File Description	Document
Average percentage of seats filled against seats reserved	[View Document](#)

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners

Response:

The College analyzes the learning levels of students based on their academic background.

- Many departments have one week duration Bridge course conducted in the first week of every semester. At this level, the necessary subject skills are imparted to help better comprehend the UG curriculum by the students.
- Special attention is given by the English Department to the students coming from the Telugu medium.
- Short-term computer courses are arranged for the students who lack basic computer skills to cope with their curriculum.

Slow learners:

- They are identified in the Classrooms by informal evaluation by teachers through Question and answer session in the beginning of the Class.
- Later the slow learners are identified based on their performance in Mid Examinations.
- Special coaching classes/ Remedial classes in respective subjects are provided to improve their performance. Tests are conducted periodically to analyze their performance.
- Remedial classes: Departments conduct Remedial classes based on result analysis and classes are structured at zero hours by the departments
- One Advanced Learner is attached with two slow learners to motivate them and facilitate Learning.

Advanced Learners:

Advanced learners are identified by continuous evaluation through Mid-Exams, Seminars, Debates ,Group Discussions, Quiz and Assignments in initial months of the academic year.

They are further identified with their enthusiasm to learn and by their active participation and academic contribution.

- The Institution ensures that students have effective learning experience by providing them with extra reading material,suggesting advanced Reference books etc.,
- They are appointed as peer teachers.
- In order to help the advanced learners to improve their aptitude and other talents, they are

- encouraged to take part in various inter and intra College, University, district, State level competitions.
- At the College level they are actively involved in the Workshops, Seminars, Essay writing competition, Debates, Quiz and Elocution organized by the departmentsto enhance the knowledge of advanced learners and improve their presentation skills.
- For allround Personality development of advanced learners they are involved in a number of activities at the College , district, zonal and state level as well as in activities conducted by the Commissioner of Collegiate Education (Yuva Tarangam), other Governmental and non-governmental organizations and the University.
- Advanced learners are given web based assignments, project works and are made to use ICT gadgets for their Seminar paper presentation and Poster preparation.
- They are encouraged to join in the 300- hour training program in employability skills like Analytical Skills and Communication Skills provided by JKC-the training and placement cell of the College.
- The selected students are trained in Communication skills, Digital Literacy, Entrepreneurship, Financial accounting skills, Youth Leadership skills, Legal Literacy as a part of Certificate /

Diploma programme pioneered by Andhra Pradesh Government with Tata Institute of Social Services (TISS) and helps nurture global competencies.

- Merit Students are encouraged to take up the Online courses- MOOCS (Massive Open Online Courses) to enhance their knowledge and skills.
- They are also encouraged to attend the coaching classes for University Entrance Exams for Post Graduation, APPSC, RRB, Group I and II Exams.

2.2.2 Student - Full time teacher ratio

Response: 27.85

File Description	Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.2.3 Percentage of differently abled students (Divyangjan) on rolls

Response: 0.09

2.2.3.1 Number of differently abled students on rolls

Response: 01

File Description	Document
List of students(differently abled)	View Document
Institutional data in prescribed format	View Document
Any additional information	View Document

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

The Teaching-Learning process practiced in the College is student centric in which the students are actively involved and engaged as responsible participants in the learning process. The College encourages the personal, intellectual and professional development of its students by promoting critical, creative and ethical thinking, and making sustained and continuous effort to improve the teaching-learning process by using Participatory Learner- Centered mode.

- Students learn by doing activities that promote learning by problem solving and inductive thinking. Teachers facilitate learning by helping students see the value of what they are studying and practical issues related to their subjects.
- The student-centered teaching-learning techniques that are incorporated and practiced in the college include project work, pair work, group work, task based learning, learning checks, JAM presentations, peer presentation etc.
- The participatory learning activities include regular practicals, paper presentations, charts and models preparation, poster exhibitions, quizzes , assignments, Seminar, Report writing, Group discussions, Case study discussion, Debates, Quiz, Industrial and educational tours, navigating e-journals/ e-books.
- These student-centered learning techniques help in improving the studentsac ademically more than the traditional rote and individualistic learning by facilitating life-long learning habit, knowledge management and autonomous learning skills.
- Soft-skills and organizing skills are developed during the conduct of Seminars, workshops and various other platforms within the campus in the students who are delegated much of the organisational work for these events.
- Invited Talks and Guest lectures are yet another opportunity for the students to share and obtain exposure to the lastest developments in the research of various subjects. These serve to enhance the academic zeal amongst them.
- ICT-enabled teaching , Power Point presentation, Virtual class rooms, Digital Classrooms are the sophisticated educational technologies present in the College, for enhancing teaching-learning experiences of students.
- Media presentations including YouTube clips allow students to respond to what they have seen and conduct a class analysis of the main ideas, implications, strengths and limitations of presentations.
- The students attain hands-on experience and pratical perspective to their subject through field work,

surveys and project works assigned to them regularly.

- Extension Activities make the students take up the role of educators for community, The students use posters, demonstrations and skits in a versatile mode to educate the community, especially the women.

File Description	Document
Any additional information	[View Document](#)

2.3.2 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.

Response: 97.56

2.3.2.1 Number of teachers using ICT

Response: 40

File Description	Document
List of teachers (using ICT for teaching)	[View Document](#)

2.3.3 Ratio of students to mentor for academic and stress related issues

Response: 211:8

2.3.3.1 Number of mentors

Response: 40

File Description	Document
Year wise list of number of students, full time teachers and mentor/mentee ratio	[View Document](#)

2.3.4 Preparation and adherence to Academic Calendar and Teaching plans by the institution

Response:

At College level the IQAC prepares Institutional action Plan and Academic calendar well in advance keeping in view the 90 teaching days required in a Semester and conduct of the approved scheme of

instruction and evaluation for various courses. This exercise is a collaborative endeavor involving all the in-charges of the Departments Vice Principal, Academic Coordinator and Controller of Examination.

Teaching Plan:

A meeting of the College Staff Council comprising of all the In-charges of Department is held at the beginning of the academic year to plan the yearly program of the teaching-learning process and review the Academic calendar, Institutional and departmental Action Plans .

- The Individual departments prepare their Departmental Annual Action plans , Individual teaching Plans based on Institutional Action plan well in advance.

- The individual departments prepare their weekly timetable evenly distributing the teaching hours among the staff apart from the allotted library supervision, Ward Counseling hours etc.

- As per UGC norms every teacher is assigned 18 hours of work per week. This includes practical sessions for science faculty. If the departments have inadequacy in staff strength, the excess work is distributed to the existing staff. The remaining hours are allotted for preparation, correction and administrative work.

- Internal Evaluation / Internal Academic Audit in is done Department wise by IQAC Annually . IQAC evaluates Curricular plan, Teaching diaries, Teaching Synopsis , Departmental activities

Academic Calendar is provided to all the students in the beginning of the academic year which contains information regarding

- Teaching learning schedule
- Holidays
- Dates of internal examinations,
- Fees structure

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 89

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years	[View Document](#)
List of the faculty members authenticated by the Head of HEI	[View Document](#)

2.4.2 Average percentage of full time teachers with Ph.D. during the last five years

Response: 7.44

2.4.2.1 Number of full time teachers with Ph.D. year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
5	4	3	2	1

File Description	Document
List of number of full time teachers with PhD and number of full time teachers for 5 years	[View Document](#)

2.4.3 Teaching experience per full time teacher in number of years

Response: 8.44

2.4.3.1 Total experience of full-time teachers

Response: 346

File Description	Document
List of Teachers including their PAN, designation,dept and experience details	[View Document](#)
Any additional information	[View Document](#)

2.4.4 Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

Response: 0

2.4.4.1 Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	0	0	0	0

File Description	Document
Institutional data in prescribed format	[View Document](#)
e-copies of award letters (scanned or soft copy)	[View Document](#)

2.4.5 Average percentage of full time teachers from other States against sanctioned posts during the last five years

Response: 10.15

2.4.5.1 Number of full time teachers from other states year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
4	5	5	5	4

File Description	Document
List of full time teachers from other state and state from which qualifying degree was obtained	[View Document](#)
Any additional information	[View Document](#)

2.5 Evaluation Process and Reforms

2.5.1 Average number of days from the date of last semester-end/ year- end examination till the declaration of results during the last five years

Response: 29.2

2.5.1.1 Number of days from the date of last semester-end/ year- end examination till the declaration of results year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
29	30	29	29	29

File Description	Document
List of programs and date of last semester and date of declaration of result	[View Document](#)

2.5.2 Average percentage of student complaints/grievances about evaluation against total number appeared in the examinations during the last five years

Response: 0

2.5.2.1 Number of complaints/grievances about evaluation year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Number of complaints and total number of students appeared year wise	[View Document](#)

2.5.3 Average percentage of applications for revaluation leading to change in marks during the last five years

Response: 55

2.5.3.1 Number of applications for revaluation leading to change in marks year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	1	1	1	0

File Description	Document
Year wise number of applications, students and revaluation cases	[View Document](#)

2.5.4 Positive impact of reforms on the examination procedures and processes including IT integration and continuous internal assessment on the examination management system

Response:

Examination Procedures:

- Until 2014-15 the College was Non Autonomous and affiliated to Adikavi Nannayya University and hence followed Annual Examination System i.e 20 marks for Internal Evaluation and 80 Marks for External Evaluation.
- The College since 2015-16 is following the Semester system and the students have been evaluated continuously by Two Internal Assessments per semester.
- As a part of Examination reforms, the College has introduced Grading system based on CGPA score on a 10 point scale from the academic year 2015-16.
- Using of stitched answer booklets to conduct examination with security features is implemented for both mid and semester end exams.
- The final year results are declared within one month from the last day of examination to ensure that

the students do not miss any opportunity in their professional career.
- (Paying of exam fee is exempted ,scribe is provided and passing minimum is fixed as 30% to visually challenged students

Adoption of Semester System :

The first meeting of the staff (all HODs) Committee decided to introduce semester system of examinations with effect from the academic year 2015-16.Consequently the academic year was divided into 2 semesters.

- The first, Third and Fifth semesters span from June to October/November with a minimum of 90 instructional days.
- The Second, Fourth and Sixth semesters span from November /December to March/April with a minimum of 90 instructional days.

The examination Cell has adopted IT integration for the smooth and efficient functioning. It is integrated in the following aspects:

- Application generation
- Printing of Halltickets
- Generation of D-Forms
- Generation of Code Numbers and also decoding process
- Generation of bundle slips
- Generation of Award Lists
- Printing of Marks statements with Student Adhar Number & Mother's Name from 2015 batch onwards
- Printing of consolidated Marks Statements and Provisional Certificate with security features(will be issued in May 2018 as this is the first outging batch fro the college in Autonomous status)
- Tabulation of results
- Department wise backlog list

File Description	Document
Any additional information	[View Document](#)

2.5.5 Status of automation of Examination division along with approved Examination Manual

Response: B. Only student registration, Hall ticket issue & Result Processing

File Description	Document
Current manual of examination automation system and Annual reports of examination including the present status of automation	[View Document](#)
Current Manual of examination automation system	[View Document](#)
Annual reports of examination including the present status of automation	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the Institution are stated and displayed on website and communicated to teachers and students

Response:

The programmes offered by the college with its Learning outcomes are communicated to the staff and the students through various mechanisms:

- Program outcomes, Programme Specific Outcomes and Course Outcomes for all the courses are displayed on the College website
- Program Specific outcomes and Course Outcomes are communicated to the students through the handbook provided to them during the admission into the college
- Induction programme is conducted for the freshers where the Programme Outcomes and Programme Specific outcomes are briefly explained to the students and their parents
- Course outcomes are provided to the students along with the copy of syllabus during the commencement of each course
- Programme outcomes, Program Specific outcomes and Course outcomes are discussed in meetings of Board of Studies and Academic Council.

File Description	Document
COs for all courses (exemplars from Glossary)	[View Document](#)
Any additional information	[View Document](#)

2.6.2 Attainment of program outcomes, program specific outcomes and course outcomes are evaluated by the institution

Response:

In Higher Education, a paradigm shift is seen from teacher centered curriculum to Student Centered Curriculum. Emphasis is being laid on what a student actually knows, what a student is and what she can do by the end of her educational programme. Hence a need has raised to design the outcomes of a

particular programme before the student is admitted into a programme. Learning outcomes guide the curriculum, teaching Learning methodologies and also the assessment procedures.

The Institution measures the attainment of Programme outcomes, Programme specific outcomes and Course outcomes by both *Direct and Indirect techniques*.

Direct techniques are regularly employed to measure learning in the classroom. Direct measures are those that measure student learning by assessing actual samples of student work. Continuous internal assessment is done through Mid Exams.Two mid exams are conducted for each semester for 15 marks each and their average is taken. Semester End Exam is conducted for 75 marks. These exams evaluate the POs, PSOs and COs.

Indirect techniques : For ten marks internal assessment student seminar and class assaignment is given. Apart from them groupdiscussions, Debates, Projectworks are also used to measure attainment of POs and PSOs.

Practicals conducted by science Departments give opportunity to students to apply the knowledge gained in theory and at the same time measures the application skills of students.

Seminars, workshops, Essay writing ,Elocution , Poster presentation competitions measure the attainment of POs and PSOs.

Field visits conducted by all the departments give on the job experience which inturn helps in achieveing POs and PSOs.

The student is totally assessed on the basis of her participation in various curricular and extra-curricular activities. Exit Feedback from the student at the end of each course wherein the concerned faculty prepares a questionnaire related to the Course Outcomes is taken.

Method of measuring POs and PSOs: POs and PSOs are measured based on the pass percentage in the university examination, Placement Records of the JKC and the student achievements in the Co-curricular and Extracurricular activities

2.6.3 Average pass percentage of Students

Response: 60.37

2.6.3.1 Total number of final year students who passed the examination conducted by Institution.

Response: 198

2.6.3.2 Total number of final year students who appeared for the examination conducted by the institution

Response: 328

File Description	Document
List of programs and number of students passed and appeared in the final year examination	<u>View Document</u>
Link for annual report	<u>View Document</u>

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.81

File Description	Document
Database of all currently enrolled students	<u>View Document</u>

Criterion 3 - Research, Innovations and Extension

3.1 Promotion of Research and Facilities

3.1.1 The institution has a well defined policy for promotion of research and the same is uploaded on the institutional website

Response: No

File Description	Document
Any additional information	[View Document]

3.1.2 The institution provides seed money to its teachers for research (average per year)

Response: 0

3.1.2.1 The amount of seed money provided by institution to its faculty year-wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of teachers receiving grant and details of grant received	[View Document]

3.1.3 Number of teachers awarded international fellowship for advanced studies/ research during the last five years

Response: 0

3.1.3.1 The number of teachers awarded international fellowship for advanced studies / research year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of teachers and their international fellowship details	[View Document]

3.1.4 Institution has the following facilities

    1. Central Instrumentation Centre
    2. Animal House/Green House / Museum
    3. Central Fabrication facility
    4. Media laboratory/Business Lab/Studios
    5. Research / Statistical Databases

Response: D. One of the facilities exist

File Description	Document
Any additional information	View Document

3.2 Resource Mobilization for Research

3.2.1 Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments,Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.2.1.1 Total Grants for research projects sponsored by the non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution year-wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of project and grant details	View Document

3.2.2 Number of research centres recognised by University and National/ International Bodies

Response: 0

3.2.2.1 **Number of research centres recognised by University and National/ International Bodies**

Response: 00

File Description	Document
Names of research centres	[View Document](#)
Any additional information	[View Document](#)

3.2.3 Percentage of teachers recognised as research guides

Response: 2.44

3.2.3.1 **Number of teachers recognised as research guides**

Response: 1

File Description	Document
Details of teachers recognized as research guide	[View Document](#)
Any additional information	[View Document](#)

3.2.4 Number of research projects per teacher funded, by government and non-government agencies, during the last five year

Response: 0.19

3.2.4.1 Number of research projects funded by government and non-government agencies during the last five years

Response: 03

File Description	Document
Supporting document from Funding Agency	[View Document](#)
List of research projects and funding details	[View Document](#)

3.3 Innovation Ecosystem

3.3.1 Institution has created an eco system for innovations including Incubation centre and other initiatives for creation and transfer of knowledge

Response:

The College has an Innovation and Skill Development Centre which provides a platform for the students to nurture their ideas and hunt their talents into viable business. Hence, the College rightly identifies students, based upon their exhibited talents, innovative ideas and varied skills that generate articles/products which can be marketed. Department of Home Science, Commerce and Chemistry among others foster and promote skills among the girl students through conducting demonstrations and workshops with Resource Persons and Peer trainings. Identified Students are provided with the following material resources

- Room with electricity and minimum furniture
- Equipment/materials: For artefacts preparation- fabric paints, coloured silk threads, wool, Cloth, Sponge, Beads, Fur are provided
- Designer Garments making- Sewing Machines, Scissors, thread, Cloth, Bobbins, markers etc
- Soft toys: Fur, , Block Printing, Embroidery, Bag making, Handmade crafts materials like Printing Blocks,
- For Detergents preparation- Oils/fats, Sodium Hydroxide and glycerol are supplied
- For Beautician training materials like Thread, lotions, wax, gloves, sponge, cotton, cloth material are provided.

The articles/products which are made by the students are on demand by the individuals as well as the community. The prepared articles/products are popularized and sold online and also through exhibitions. This process encourages further sale.

The activities of the innovation and Skill Development Centre includes

1. Designer Garment Making
2. Cloth Bag Making
3. Embroidery/Screen and Block Printing
4. Paper and ThreadJewellery
5. Soft toy preparation
6. Beautician training
7. Handicrafts Preparation
8. Aquarium Preparation
9. Detergents preparation
10. Candle making

After acquiring skills from innovation centre, interested students emerge as skilled entrepreneurs after completing their graduation course. Alumni of the College namely Ms.Tejaswini (face book link), Ms. Thripura became successful entrepreneurs.

Present students of the college namely Ms. Preethi and Ms. Anusha perusing graduation acquired efficiency in beautician course and earning in their part time.

3.3.2 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry - Academia Innovative practices during the last five years

Response: 5

3.3.2.1 Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry- Academia Innovative practices year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
3	1	1	0	0

File Description	Document
Report of the event	
List of workshops/seminars during the last 5 years	

3.3.3 Number of awards for innovation won by institution/ teachers/ research scholars/students during the last five years

Response: 0

3.3.3.1 Total number of awards for innovation won by institution/teachers/research scholars/students year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of innovation and award details	

3.3.4 Number of start-ups incubated on campus during the last five years

Response: 0

3.3.4.1 Total number of start-ups incubated on campus year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of startups details like name of startup, nature, year of commencement etc	

3.4 Research Publications and Awards

3.4.1 The institution has a stated Code of Ethics to check malpractices and plagiarism in Research

Response: No

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)

3.4.2 The institution provides incentives to teachers who receive state, national and international recognition/awards

Response: No

File Description	Document
List of Awardees and Award details	[View Document](#)
e- copies of the letters of awards	[View Document](#)

3.4.3 Number of Patents published/awarded during the last five years

Response: 0

3.4.3.1 Total number of Patents published/awarded year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of patents and year it was awarded	[View Document](#)

3.4.4 Number of Ph.D.s awarded per teacher during the last five years

Response: 0

3.4.4.1 How many Ph.Ds are registered within last 5 years

Response: 00

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	[View Document](#)
Any additional information	[View Document](#)

3.4.5 Number of research papers per teacher in the Journals notified on UGC website during the last

five years

Response: 0.21

3.4.5.1 Number of research papers in the Journals notified on UGC website during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
08	15	09	07	03

File Description	Document
List of research papers by title, author, department, name and year of publication	[View Document](#)

3.4.6 Number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings per teacher during the last five years

Response: 0.05

3.4.6.1 Total number of books and chapters in edited volumes / books published, and papers in national/international conference-proceedings year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
02	0	04	03	01

File Description	Document
List books and chapters in edited volumes / books published	[View Document](#)

3.4.7 Bibliometrics of the publications during the last five years based on average citation index in Scopus/ Web of Science or PubMed

Response: 0

3.4.7.1 Total number of citations received by publications in the last 5 years, which are included in online databases such as SCOPUS, web of science or PubMed/ Indian Citation Index

Response: 08

File Description	Document
BiblioMetrics of the publications during the last five years	[View Document](#)

3.4.8 Bibliometrics of the publications during the last five years based on Scopus/ Web of Science - h-index of the Institution

Response: 0

3.4.8.1 Number of citations received by individual research publications in the last 5 years

Response: 04

3.4.8.2 Number of publications receiving proportionately maximum number of citation in the last five years

Response: 1

File Description	Document
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	[View Document](#)

3.5 Consultancy

3.5.1 Institution has a policy on consultancy including revenue sharing between the institution and the individual

Response: No

File Description	Document
Any additional information	[View Document](#)
URL of the consultancy policy document	[View Document](#)

3.5.2 Revenue generated from consultancy during the last five years

Response: 0

3.5.2.1 Total amount generated from consultancy year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of consultants and revenue generated by them	[View Document](#)

3.5.3 Revenue generated from corporate training by the institution during the last five years

Response: 0

3.5.3.1 Total amount generated from corporate training by the institution year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
List of teacher consultants and revenue generated by them	[View Document](#)

3.6 Extension Activities

3.6.1 Extension activities in the neighbourhood community in terms of impact and sensitising students to social issues and holistic development during the last five years

Response:

The faculty of various departments involves students in community development activities which promote College–Neighbourhood network providing opportunities for the students to get awareness on several social issues such as illiteracy and Girl Child Education, Health, Nutrition and wellness, Awareness on Medicinal Plants, Environmental Protection, AIDS awareness ,Cashless transactions etc. Apart from that, the College has Two NSS Units with 100 volunteers each and one NCC unit with 100 cadets which has well knitted network in the neighbourhood community.

As a part of the Institutional Social Responsibility, the College adopted a few identified wards/ communities and contributing to perform surveys and awareness drives in these areas on issues like importance of Balanced Diet, Promotion of Breast Feeding etc. During the interaction with the community and neighbourhood, students obtain knowledge on various social issues and report them to the authorities to address these problems. Illiteracy, drop outs from schools, early girl child marriages, malnutrition among women and children, lack of household toilets etc are a few issues identified commonly and brought to the notice of municipal corporation authorities.

- Students were sensitized to involve themselves in **Kakinada Smart City Survey Mission**. As a part of this Sensitization cum motivation meetings are held with the Deputy Commissioner to interact with the students. All students expressed their views and shared their ideas on Vision and

Mission of Smart City, Kakinada in order to give a new identity to their city basing on main economic activity. They identified health, education, sanitation, parking facility and drainage as the important areas that need focus. Further, an Essay writing Competition was conducted to the students of all colleges. Our students secured first position.

- A sense of civic responsibility has been evoked through Swach Bharat among the students. Accordingly, as many as 100 student volunteers actively participate in Vakalapudi Beach cleanup programme every year collaborating with the Indian Coast Guad,Kakinada. NCC Students participated in Swachta Pakwada programme and cleaning taken up at public places like Bus Complex, Railway Station, PHC and Govt. Hospitals and also performed theme based activity i.e Street Plays on Swachta.
- Developed service motto in the students towards better by introducing an innovative Charity programme called **'Donate a Handful of Rice'**
- As a part of social responsibility, College introduced a special programme as '**Each One-Teach One**' to encourage Adult Literacy in the nearby slums.
- Students get sensitized by the teaching experts on **Nutrition, Health and Personal Hygiene".** of Municipal Girls' High School, Jagannaickpur are sensitized by t**he trained students**

Such programmes bring about attitudinal changes among the students and making them more responsible towards society. The College utilizes these Outreach programmes as suitable platform for providing wider space to the students to learn from the field for their holistic development.

3.6.2 Number of awards and recognition received for extension activities from Government /recognised bodies during the last five years

Response: 10

3.6.2.1 Total number of awards and recognition received for extension activities from Government /recognised bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
03	03	01	01	02

File Description	Document
Number of awards for extension activities in last 5 years	[View Document](#)
e-copy of the award letters	[View Document](#)

3.6.3 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

Response: 41

3.6.3.1 Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
13	13	03	0	12

File Description	Document
Number of extension and outreach programs conducted with industry,community etc for the last five years	[View Document](#)

3.6.4 Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

Response: 23.74

3.6.4.1 Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
455	0	705	30	145

File Description	Document
Average percentage of students participating in extension activities with Govt. or NGO etc.	[View Document](#)

3.7 Collaboration

3.7.1 Number of Collaborative activities for research, faculty exchange, student exchange per year

Response: 0

3.7.1.1 Total number of Collaborative activities for research, faculty exchange, student exchange year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	00	00

File Description	Document
Number of Collaborative activities for research, faculty etc.	[View Document](#)
Copies of collaboration	[View Document](#)

3.7.2 Number of linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the last five years

Response: 5

3.7.2.1 Number of linkages for faculty exchange, student exchange, internship, field trip, on-the-job training, research, etc year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
01	01	01	01	01

File Description	Document
e-copies of linkage related Document	[View Document](#)
Details of linkages with institutions/industries for internship	[View Document](#)

3.7.3 Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 6

3.7.3.1 Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

2016-17	2015-16	2014-15	2013-14	2012-13
2	1	2	1	0

File Description	Document
e-copies of the MoUs with institution/ industry/ corporate house	View Document
Details of functional MoUs with institutions of national, international importance,other universities etc. during the last five years	View Document

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The institution has adequate facilities for teaching - learning. viz., classrooms, laboratories, computing equipment, etc

Response:

The College campus is spread over an area of 7.16 acres.

The Administrative Building accommodates the Principal's chamber and the Office in the ground floor.

There are staff rooms for Languages, Social sciences & Sciences. Every Science Department has its own where both theory and practicum are conducted for student convenience

There are 10 class rooms for conventional teaching. Two virtual class rooms are earmarked for Teaching and Learning in ICT mode facilitating interaction with peers of other institutions across the state. They provide access to expertise of teachers from other Colleges on curricular inputs/lessons.

In addition, 03 Digital classrooms and Learning Management System (LMS) are getting established. with RUSA, MHRD, GOI funding

02 computer labs with 30 systems each enable the students practice various programmes / softwares.

The Jawahar Knowledge Centre consisting 30 systems imparts training in core employability skills. Besides students use the lab to pursue Massive Online Open Courses (MOOCs), certificate courses, project works and so on.

A Seminar Hall equipped with LCD projector, facilitates to conduct of Seminars, Workshops, Conferences, invited talks, activities of various clubs/ committees, celebration of days of national /regional importantance

7 LCD projectors facilitate Teaching Learning process assisting in lucid presentation of curricular modules.

SAPNET telecast lessons of MANA TV are a value addition to classroom learning involving lecturers by subject experts from across the state.

The Library of the College houses a collection of about 40,000 books and journals.

Zoology Musuem is established in 1962. The Museum helps in displaying of various species of organisms facilitate the teaching learning process. There are about 200 models/ specimens in the Museum.

The College strives to utilize the available infrastructure as efficiently as possible to meet the growing needs and accomodate the increasing strength of students.

Skill Development in areas where the girl students can quickly learn and easily earn to sustain themselves is facilitated in the Innovation and Skill Development Centre

4.1.2 The institution has adequate facilities for sports, games (indoor, outdoor),gymnasium, yoga centre etc., and cultural activities

Response:

- Total playground area of 3240 sqmts is available for the students for various outdoor games.
- Certificate courses like yoga, self defense are conducted by this department to promote interest in sports and games among the students
- Students participate in various games and sports at college/District/state/ University/national/Inter Collegiate levels.
- The training imparted, helps the students to become champions in various competitions at District/state/University/national/Inter Collegiate levelsandbring laurels to the college.
- The students are trained by the Physical Director in various sports like volleyball, Kabaddi, badminton, Shuttle, Tennicoit etc.
- There is a Cultural and Literary activity committee to look after the conduct of various cultural activities at college level and the committee encourages the students to participate in various cultural competitions conducted at district/University/state levels.
- Department of Telugu conducts Certificate course in Classical Dance and Music to enhanceperformance skills of students in various competitions. Thetrained students perform in the College Annual Day celebrations and in any other events.
- The students of the college participate in 'Yuvatarangam' every year , conducted by the CCE at district and state level.
- The open auditorium and conference/Seminar hall is utilized for cultural activities.
- Well equipped with a nine-station gym and exercising equipment like cycles, Vibrator, Cross Stepper , Twister, Stepper, Weight Lifting etc., Indoor-games like Chess ,Table Tennis with a usage rate of 100-120 per day

4.1.3 Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc

Response: 57.14

4.1.3.1 Number of classrooms and seminar halls with ICT facilities

Response: 12

File Description	Document
Number of classrooms and seminar halls with ICT enabled facilities	View Document
Link for additional information which is optional	View Document

4.1.4 Average percentage of budget allocation, excluding salary for infrastructure augmentation during the last five years.

Response: 39.87

4.1.4.1 Budget allocation for infrastructure augmentation, excluding salary year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
11.15	17.253	14	8.15	5

File Description	Document
Details of budget allocation, excluding salary during the last five years	[View Document](#)
Audited utilization statements	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The Library of the A.S.D. Government Degree College for Women dates back 1962 when the College was established. Over five decades, many books have been collected by the Library. The Library of the College has above 40,000 books with earliest versions of some books dating back to early 20th century.

The Commissionerate of Collegiate Education, A.P. initiated the process of automation of Libraries of Government Degree Colleges in the process in collaboration with INFLIBNET, Gujarat in 2005. In this connection, SOUL (Software for University Libraries) Ver. 01 was issued to the Colleges with which the library was partially updated.

The Library Management System was updated into version SOUL 2.0 in January, 2018. The process of automation is in progress.

Name of the ILMS Software: **SOUL 2.0**

Nature of automation: **Partial**

Version: **2.0**

Year of automation: **2018**

4.2.2 Collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment

Response:

Though the Library acquires a vast number of books annually, The Library of the College did not acquire any new rare books, manuscripts, special reports within the period of assessment i.e. from 2012-13 to 2016-17.

The Library strives to maintain the existing collection of books in manner best possible. The Library, intends to automate and computerize the vast collection of books. Hence, efforts are concentrated on updating the Library and preserving the existing books for the future generations of the students.

4.2.3 Does the institution have the following

1. e-journals
2. e-ShodhSindhu
3. Shodhganga Membership
4. e-books
5. Databases

Response: None of the above

File Description	Document
Details of subscriptions like e-journals,e-ShodhSindhu,Shodhganga Membership etc.	[View Document](#)

4.2.4 Average annual expenditure for purchase of books and journals during the last five years (INR in Lakhs)

Response: 2.26

4.2.4.1 Annual expenditure for purchase of books and journals year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
3.95	0.69	4.96	1.56	0.13

File Description	Document
Details of annual expenditure for purchase of books and journals during the last five years	View Document
Audited statements of accounts	View Document

4.2.5 Availability of remote access to e-resources of the library

Response: No

File Description	Document
Details of remote access to e-resources of the library	View Document

4.2.6 Percentage per day usage of library by teachers and students

Response: 19.62

4.2.6.1 Number of teachers and students using library per day over last one year

Response: 215

File Description	Document
Details of library usage by teachers and students	View Document

4.3 IT Infrastructure

4.3.1 Institution frequently updates its IT facilities including Wi-Fi

Response:

The IT facilities like internet, LCD, Digital Classrooms and VIrtual Classrooms are maintained by the College under the surveillance of the Academic Coordinator.

The College is equipped with Internet and Wi-Fi in departments and other locations in the campus. The College relies on both BSNL and local ISP for leasing bandwidth for both administrative and academic purposes.

The College at present has 04 internet connections with the bandwidth capacity of 60 Mbps each at strategic locations to ensure maximum connectivity in the College campus. A total of 16 connections branch out from these 04 connections to departments.

The College ensures that it maintains consistent connectivity through regular checks and servicing.

4.3.2 Student - Computer ratio

Response: 486:41

File Description	Document
Student - Computer ratio	[View Document](#)

4.3.3 Available bandwidth of internet connection in the Institution (Lease line)

Response: <5 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	[View Document](#)

4.3.4 Facilities for e-content development such as Media Centre, Recording facility, Lecture Capturing System (LCS)

Response: No

File Description	Document
Facilities for e-content development such as Media Centre, Recording facility,LCS	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during the last five years

Response: 49.37

4.4.1.1 Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
15.11	5.76	27.94	7.39	17.78

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	[View Document](#)
Audited statements of accounts.	[View Document](#)

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

The College allocates funds for maintaining of campus infrastructure facilities. The funds are allocated from Autonomy Grant received from UGC and the provisions are discussed in Finance Committee. The utilization of the funds is monitored by various committees like Buildings and Maintenance Committee, UGC and RUSA Committee

- The College has a Buildings Repair and Maintenance Committee for the maintenance of campus facilities constituting three faculty members. The committee looks after the maintenance of buildings, class rooms and laboratories.
- The Committee identifies the repairs and renovations that are necessary via periodical surveys. A report thus arrived at is submitted to the Principal and CPDC.
- The repairs are taken up annually with funds allocated under Repair and Renovations category in Autonomy Grant.
- The College obtains approval for any dismantling of building from Governing Body and CCE by following the due procedures and instructions.
- The Purchase Committee of the College procures the requirements of all the Departments in regards to furniture, non-consumable and consumable items.
- The Committee submits the indents to the Principal for authorization to call for quotations from which the lowest bidder is selected. Principal is the sanctioning authority for orders.

The funds are allocated from various funding sources. The various sources of funds are as follows:

- UGC Autonomy Grant
- Office Budget
- Special Fee
- Restructured Course fee

Annual Stock Verifications Committees are framed annually to verify the stock utilized in the College. The Committee visit each and every department, classrooms and laboratories.

In departments, the stock is crosschecked with the stock register. The furniture and computers allocated to the departments are physically examined.

Stock registers are maintained in the Departments by the In-charges for consumable and non-consumable items.

The furniture and other items thus inspected and identified for repair and disposal are then categorized into lists entitled for condemnation and repair

Repairs of various items are carried out on priority basis meeting the funds from various sources viz. Government Budget and Special Fee.

The items earmarked for condemnation are enlisted and presented for approval in the Governing Body and

CCE. Upon approval, the items are auctioned. Paper ad is given in the local newspapers calling for bidders to the auction.

The In-Charges of Science Departments are responsible for the maintenance of the Laboratories. An internal inspection and stock verification is done annually to ensure that the stock is maintained.

A specified amount is allocated from special fee for science laboratories excluding Microbiology and Computers for upkeep and maintenance. The maintenance of Computer Science and Microbiology laboratories is met from Restructured Course Fund.

Allocations are made in various funds, especially Government Budget and UGC Autonomy grant for purchase of Books and Journals.

Annually, the Departments submit list of books and journals required to the Academic coordinator. The purchase of books is done by Library Committee by obtaining statements from Bookstores which are submitted to the Principal for purchase.

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years

Response: 76.49

5.1.1.1 Number of students benefited by scholarships and freeships provided by the Government year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
937	913	853	785	788

File Description	Document
Upload self attested letter with the list of students sanctioned scholarships	[View Document](#)
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

Response: 3.73

5.1.2.1 Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
20	68	43	38	39

File Description	Document
Number of students benefited by scholarships and freeships besides government schemes in last 5 years	[View Document](#)

5.1.3 Number of capability enhancement and development schemes –

1. **Guidance for competitive examinations**
2. **Career Counselling**
3. **Soft skill development**
4. **Remedial coaching**
5. **Language lab**
6. **Bridge courses**
7. **Yoga and Meditation**
8. **Personal Counselling**

Response: Any 5 of the above

File Description	Document
Details of capability enhancement and development schemes	[View Document](#)
Link to Institutional website	[View Document](#)

5.1.4 Average percentage of students benefited by guidance for competitive examinations and career counselling offered by the institution during the last five years

Response: 0.37

5.1.4.1 Number of students benefited by guidance for competitive examinations and career counselling offered by the institution year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
8	9	2	2	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	[View Document](#)

5.1.5 Average percentage of students benefited by Vocational Education and Training (VET) during the last five years

Response: 3.09

5.1.5.1 Number of students attending VET year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
32	20	26	40	53

File Description	Document
Details of of students benefited by Vocational Education and Training (VET)	

5.1.6 The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases

Response: Yes

File Description	Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	
Details of student grievances including sexual harassment and ragging cases	

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 17.83

5.2.1.1 Number of outgoing students placed year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
24	69	68	52	89

File Description	Document
Self attested list of students placed	
Details of student placement during the last five years	

5.2.2 Percentage of student progression to higher education (previous graduating batch)

Response: 18.97

5.2.2.1 Number of outgoing students progressing to higher education

Response: 70

File Description	Document
Upload supporting data for student/alumni	[View Document](#)
Details of student progression to higher education	[View Document](#)

5.2.3 Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations)

Response: 0

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years**

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

5.2.3.2 Number of students appearing in state/ national/ international level examinations (eg: NET/SLET/GATE/GMAT/CAT, GRE/TOEFL/ Civil Services/State government examinations) year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Number of students qualifying in state/ national/ international level examinations during the last five years	[View Document](#)
Any additional information	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) during the last five years

Response: 0

5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/cultural activities at national/international level during the last five years	[View Document](#)

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

The College has a Student Council consisting of Class Representatives (CR) and Deputy Class Representatives elected by the Students of the respective Classes at the beginning of the academic Year. The class Representatives from every class elect the President Secretary and Joint Secretary of the Student Council in a democratic way by voting.

The council actively participate in conducting the annual activities like Fresher 's Day, Annual ,college Day , Independence Day, Teacher 's Day ,Republic Day ,Sports Day and Women's Day .The Council also take up the responsibility of engaging the fellow students in community services like Swacch Bharat.

The union meets periodically to discuss various academic and other student related matters issues. And represents them to the Principal for taking necessary action .

Committee helps in organizing parent Teacher Meetings, Alumni Meeting, Blood Donation Camps and Health Camps at the College Level.

The Class Representativess take the leading role in all the day to day activities in the class. The Committee plays an campus and Health Camps.

Students have been represented as members in various academic and administrative committees to maintain more transparency in academic and administrative activities.

  Committees in which students represent as members include.

1. Special Fee committee

2. Grievance Redressal Committee

3. Internal Quality Assurance Cell

4. Literary Committee

5. NSS

6. Anti –Ragging Committee

7. Telugu Literary Association

8. English   Literary Association

9. Sports Committee

10. Science Club

11. Fine Arts Club

12. College Magazine Committee

13. Hostel Committee

Apart from these Committees ,the students ,especially Class Representative are appointed as Members in various co-curricular and extra –curricular clubs of the college like Eco club and Red Ribbon Club

Most of the Activities of the campus are students centric with a view to provide students ample opportunities towards leadership , planning and organizing ,management of events by playing dynamic roles.

5.3.3 Average number of sports and cultural activities / competitions organised at the institution level per year

Response: 5.6

5.3.3.1 Number of sports and cultural activities / competitions organised at the institution level year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
6	4	7	6	5

File Description	Document
Report of the event	View Document
Number of sports and cultural activities / competitions organised per year	View Document

5.4 Alumni Engagement

5.4.1 The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means during the last five years

Response:

The College has an Alumni Association From 2005.Most of the Alumni are actively associated in Promotional Programs for the welfare of the College

ALUMNI MEMBERS ACTIVITIES AND CONTRIBUTIONS**:**

1. Contributing Furniture and Materials Such as fans, Writing boards are Provided by Old Students Association (OSA)

2. Contributed to the construction of 2 Vehicle Parking sheds in College.

3. Contributed Text Books and Reference Books to College General library.

4. Instituted annually endowments (cash awards) and Prizes to deserving meritorious Students to encourage academic Excellence annually.

5. The financial assistance is contributed for the welfare of students such as Monetary benefits for paying fees to poor students and gifts for talented students and achievers Books are donated for library and the required infrastructural facilities are also provided

6. A few Alumni are members on statutory bodies like BOS and Academic Council who Contribute valuable inputs to customize and revise curriculum to keep pac with the fast changing educational scenario.

7.Contribute to college developmental activities as CPDC Members.

8. Alumni members help the placement Cell/JKC of the college to connect with companies and organizations to provide job opportunities to the students

5.4.2 Alumni contribution during the last five years(INR in Lakhs)

Response: <2 Lakhs

File Description	Document
Alumni association audited statements	View Document

5.4.3 Number of Alumni Association / Chapters meetings held during the last five years

Response: 11

5.4.3.1 Number of Alumni Association /Chapters meetings held year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	2	3	2	2

File Description	Document
Report of the event	View Document
Number of Alumni Association / Chapters meetings conducted during the last five years.	View Document

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the institution

Response:

Vision :

The College envisages to evolve into a Premier institution imparting Quality education embedded with Values and Skills leading to the development of Nation through the empowerment of women , especially those hailing from marginalized sections of the society.

Mission:

- Empower young women to face the challenges of life with courage and commitment.
- Mould the students as builders of a just and humane society founded on ethical values
- Promote a learning community in which all, especially those from less privileged sections forman integral part to create a holistic personality development.
- Provide need- based and skill- based training workforce of women with abilities to globally compete, to entrepreneur andto be self reliant.

The Principal serves as the head of the institution and works in accordance with the regulations of the Commissioner of Collegiate Education. The Staff Council, with Principal as its chairperson and the Incharges of all departments as its members, play a key role in the planning and implementation of Academic and Administrative Plans.

Academic Coordinator, IQAC Coordinator, Controller of Examinations besides Senior Administrative Staff partake in the decision making process of various bodies of the College. Senior faculty members act as conveners/coordinators in all the academic and administrative bodies and other teachers as members.

The Principal conducts periodical meetings in consonance with Academic Coordinator, IQAC Coordinator and Staff Council to review the progress of the college in all aspects and resolving hindrances, if any, in implementing the plans. Through these meetings various measures are taken to direct the College towards academic pre-eminence. The IQAC Coordinator and Academic Coordinator of the college review the progress of academic activities and also identify hindrances in orchestrating any programme.

Conveners of various Committees contribute to the planning, implementation and improvement of curricular, co-curricular and extra-curricular aspects of the college all through academic year.

The Academic Council meets once a year and discusses and reviews the various aspects of academic resolutions of the Boards of Studies and administration, to approve and offer suggestions and ways to strengthen further.

The Apex Body that is Governing Body with Commissioner of Collegiate Education as its chairperson, representatives from UGC, University and along with faculty from all categories finally discuss at length

regarding academic, administrative financial and developmental aspects of the College including its Perspective Plan.

Finance Committee frames, reviews and approves all financial plans and proposals of the College.

The College Planning and Development Committee (CPDC) has been created as a mechanism for mobilizing public contribution. It is headed by Principal as Chairperson and has parents, industrialist, businessman, philanthropist, educational/academic expert as members and a working engineer from Government, alumni, social worker as special invitees.

6.1.2 The institution practices decentralization and participative management

Response:

The College believes in functioning through participative management to strengthen the organizational development both in academics and administration. Meetings and discussions held with the faculty, students, Industry and the community representatives time to time ensure active involvement of stakeholders in all phases of development.

The college believes in decentralized administration which is participatory and transparent in approach. The Principal as the Head of the Institution carries out the administration through well-established statutory and non-statutory bodies. The institution motivates for better planning , implementing and enhancing the quality in all academic and administrative activities.

Various Bodies are constituted for institutional progression with better co-ordination and support. They are

- Academic Council
- Finance Committee
- College Planning and Development Council
- Examination Committee
- Staff Council
- IQAC
- UGC Committee
- Jawahar Knowledge Centre Committee
- Admissions Committee
- Library Advisory Committee
- Anti-ragging committee
- Games/Sports Committee
- Cultural Activities Committee
- Students Advisory Council
- Grievance Redressal committee
- Women Empowerment Cell

Admission Committee

Admission process is open, transparent and made on merit basis. Government /University norms are followed in selections. There is no specific cut off mark in the selection procedure. Admissions are made for conventional, self finance and vocational courses. Reviews are made at every step to see the entire process transparent and tact in projecting the procedural values in selecting the candidates.

Selection Method:

During the time of the admissions the institution practices decentralization of work by involving all the staff members. Admissions are made for conventional (B.A., B.Sc., B.Com.), self finance(B.Sc.-CBMB and M.P.Cs) and vocational(B.Com-Computers) courses.

Admissions Committee is constituted for the convenience of the entire process. The Committee includes Course-wise Conveners along with members. The Coordinator is assisted by Conveners of all groups who are headed by the Principal. The Subject Conveners verify the credentials and relevant certificates of the candidates. The Coordinator reviews and monitors the admission process of all the courses. Finally, Principal approves all the merit lists of all groups.

Selection of candidate for a particular course is based on marks obtained in the eligible qualifying examination of the candidate by following Roster System. The list provisionally selected candidates for admission are displayed in the notice board for knowledge of the public.

With all the Committees, decentralized and participative governance is warranted to ensure transparency and accountability assuring effective implementation in both academic and administrative aspects.

6.2 Strategy Development and Deployment

6.2.1 Perspective/Strategic plan and Deployment documents are available in the institution

Response:

The perspective plan for development comprises the following:

- Plans to extend the scope of CBCS and strengthening the continuous internal assessment system.
- Plans to introduce inter-disciplinary and P.G. courses in college to the students.
- Plans to encouraging e-learning through the use of ICT and creation of wi-fi hotspots.
- Plans to complete the automation process and achieving a paperless office administration.
- Plans to Empower thestudents through information, guidance, training and support services.
- Plan to enhance the students' domain knowledge and soft skills to attain a 100% placement record through Jawahar Knowledge Centre (JKC).
- Plans to Strengthen the contribution of the college to the society through Eco Club, NSS,NCC,Women's Empowerment Cell , Red Ribbon Club.
- Empowerment among women to face different challenges isbrought by introducing relevant courses like Yoga andSelf Defense courses (taekwondo)

Successfully implemented Activity: Introduction of M.Com. Course

The intake into B.Com. (General and Vocational) during admissions reflects the Higher Education needs of the disadvantaged sections of the society. The Commerce Graduates are seeking admissions in M.Com Courses in the private colleges in the vicinity.Taking cue from this, the College collected senses and opinion from the parents and the students on rolls for two consecutive academic years.The representations and the feedback thus collected reflected the demand from students and parents for introduction of M.Com. Course at this College.

This gesture geared up the initiatives of the College to start the first P.G. Course as has also been recommended by the Peer team during the Second Cycle of accreditation.

The strategic plan of the institution for introducing this course is as follows:

Resolutions were taken in the Staff Council Meeting to start P.G. M.Com Course for the academic year 2015-16. The Principal and Staff recognized demand for M.Com. Course based on the B.Com. Course input which is about 130 students. So the Staff Council resolved to introduce M.Com. Course for the benefit of students of this College. Same resolutions were passed in special fee committee with student members signatures and also in the College Planning and Development Committee.

The College applied for the M.Com Course to the University and Commissioner of Collegiate Education with prescribed proforma along with resolutions.A Committee from the University visited the College and inspected infrastructure, library and safety measures for approval and sanction of the Course.

Sanction Procedure

- Sanction of M.Com Course - Proceedings of the commissionarate of collegiate education, Andhra Pradesh, Hyderabad –Sanction of M.Com Cou
- Given permission to incluse M.Com P.G course in AUCET,2015-received letter from Andhra University Visakhapatnam
- Introduction ofrestructured P.GM.Com course for the academic year
- During the Academic year2017-18 M.A Telugu course is sanctioned by ANUR

File Description	Document
Any additional information	View Document
Strategic Plan and deployment documents on the website	View Document

6.2.2 Organizational structure of the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as

grievance redressal mechanism

Response:

The Commissionerate of Collegiate Education is the Departmental Head Office for Collegiate Education in the State. The Department of Collegiate Education is under control of the Department of Higher Education at the State Government level.The Principal is the academic and administrative leader of the College. He/She plans and supervises the execution of the academic activities of the teaching faculty as well as the administrative work of the non – teaching staff. The organizational setup of the College of consists of the

1.   Principal

2.   Faculty(Teaching staff of different subjects)

3.   Non-teaching staff of different cadres.

File Description	Document
Any additional information	[View Document](#)
Link to Organogram of the Institution webpage	[View Document](#)
Link for Additional Information	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

1.Planning and Development
2.Administration
3.Finance and Accounts
4.Student Admission and Support
5.Examination

Response: Any 4 of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
ERP Document	[View Document](#)
Details of implementation of e-governance in areas of operation Planning and Development,Administration etc	[View Document](#)

6.2.4 Effectiveness of various bodies/cells/committees is evident through minutes of meetings and implementation of their resolutions

Response:

The College has various committees for effective functioning. IQAC has initiated and motivated teaching faculty to take up major & minor research projects, National seminars, conferences, workshops etc. For pursuing Research Projects(Major and Minor) by the teaching of the College, Research Committee and the IQAC encourages the teaching faculty to submit proposals in the prescribed format to the UGC and other agencies.

Major and Minor Research Projects :

Resolutions are taken in the Staff Council, Research Committee, IQAC and Staff meetings to encourage the teaching staff towards research.

1. Motivating the staff to register for doctorial programmes.
2. Enabling faculty to submit research project proposals (Major&Minor) and approach funding agencies for mobilizing resources for research.
3. Promoting inter disciplinary research by encouraging all the departments to organize inter-disciplinary seminars and conferences.
4. Sanctioning financial assistance to various departments to organize national seminars, conferences and worksho

The implementation of the resolutions are evident as stated below:

- During 2012-13 a Major research project done by Smt.M.Prabhavathi, Lecturer in Hindi on *"Swatanthotra Hindi Katha Sahityame Mithkiya Chethana our Jeevan Darshan"* (3 Years) UGC-Sanctioned funding Rs: 8,36,800/-
- During 2013-14 Minor research project done by, Dr.D.Krishna Gaythri on *"Saahithi Murthula Aantaryamlo Sthree"* (13 months) UGC-Sanctioned funding Rs:65,500/-
- During 2014-15 G.Pramila Rani Lecturer in Physical Education (18 months) *"The Effect of Anaerobic Exercises on BMI of Adolescent and young girls"* and sanctioned   Rs:1,02,500/-
- 2012-13 District level symposium on Dissemination of dietary practices.
- 2013-14 National seminars on IQAC and HEIs- the required benchmarks for quality sustenance and quality enhancement.
- 2014-15 National workshop on Human Rights and Duties.
- 2014-15 District level workshop on Organic farming.
- 2015-16 District level workshop on Agro-Ecological Economics.
- 2016-17 International workshop on Conservation Biology.
- National seminar on application of Nano-Material in energy and environment.
- National seminar on holistic approach to health and wellness.
- 2017-18 National seminar on purogaami Kavithvam-Abhivyakti Reethulu
- One-Day international workshop on "Community based conservation methods- Fishing Cat Conservancy.
- Two Lecturers went on Faculty Development Programme (FDP) which is sponsored by UGC .D. Chennarao, In-Charge – Department of Chemistry proceeded on 1 December,2015 under UGC –FDP(XII Plan) to join Ph.D course at Department of Chemistry,University of Delhi.

- Smt P.Sanjotha, In-Charge – Department of English proceeded on 1 April ,2016 under the plan scheme UGC –FDP(XII Plan) to join Ph.D course at Department of English, Andhra University, Vishakapatnam

File Description	Document
Any additional information	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff

Response:

The Welfare measures for teaching and non-teaching staff are in compliance with the State Government Rules and Regulations.

List of existing Welfare Measures for Teaching Staff:

- Employee Health Scheme(EHS)
- Medical Reimbursement
- Leave Travelling Concession (LTC)
- Leave Encashment of Earned Leave
- Half pay leave
- Home Loan
- GPF Loan
- Medical Leave
- Gratuity
- Special Casual leave for Women
- Child care leave
- Maternity leave
- Paternity leave

List of existing Welfare Measures for Non- Teaching Staff:

- Festival Advance
- Education Loan
- Employee Health Scheme (EHS)
- Medical Reimbursement
- Leave Travelling Concession (LTC)

6.3.2 Average percentage of teachers provided with financial support to attend conferences /

workshops and towards membership fee of professional bodies during the last five years

Response: 0

6.3.2.1 Number of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of teachers provided with financial support to attend conferences,workshops etc. during the last five years	[View Document](#)

6.3.3 Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years

Response: 0.4

6.3.3.1 Total number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	0	0	0

File Description	Document
Details of professional development / administrative training programs organized by the Institution for teaching and non teaching staff	[View Document](#)
Any additional information	[View Document](#)

6.3.4 Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

Response: 8.88

6.3.4.1 Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
3	4	3	3	5

File Description	Document
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers).	View Document
IQAC report summary	View Document
Details of teachers attending professional development programs during the last five years	View Document

6.3.5 Institution has Performance Appraisal System for teaching and non-teaching staff

Response:

The institution has Performance Appraisal System for teaching and non-teaching staff separately.

Teaching staff:

Based on the self appraisal, APIs are submitted in the UGC prescribed format by each staff member to IQAC at the end of the academic year. These proformas are reviewed by the IQAC and the scores are allotted by the Principal based on the evidences and then submitted to the Commissioner of Collegiate Education.

Functioning Status of the Performance Appraisal:

Performance Appraisal of the teaching staff is made through Academic Performance Indicators.   The academic performance indicator includes three categories

Category –I   : Teaching Learning and Evaluation Related Activities

Category –II   : Co-curricular, Ex tension and professional development related activities

Category –III : Research and Academic Contributions

IQAC recommends the teaching staff to prepare Academic Performance Indicators as mentioned above and submit at the end of academic year. IQAC scrutinizes and consolidates API scores of each lecturer and submit to the Principal for awarding scores. Consolidated score of the API is reviewed by the Principal and IQAC. A Staff meeting is conducted to discuss the weak areas of the prescribed categories and suggest suitable remedies for strengthening the areas. The Performance Appraisal Reports of the teaching staff are

submitted to the Office of the CCE at the end of every academic year. These scores are updated in the official website of the CCE. The State Teacher Awards are awarded based on the API scores of the teachers. API scores are considered for Career Advancement Scheme. Transfers of the teaching staff are also based on the API scores.

Non teaching staff :

The principal is authorized to maintain confidential reports of Non-teaching staff ofthe institution and produce at the time of their promotions to whatever higher cadre up to Senior Assistant and also during counseling for transfers.

File Description	Document
Any additional information	View Document

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

The accounts of the College are audited annually by the AG Audit of the Government of India. There are no major audit objections.

However, every month the accounts are reconciled with Treasury figures. Main audit objections   are regarding the pay fixation of the staff and procedures followed during expenditure. The mistakes are rectified at once and audit queries are satisfied.

Minor objections usually pertain to procedural deviations and all such objections are cleared by the respective officers under the supervision of the Superintendant and the Principal.

The audited Income and Expenditure statement from 2011-2012 to 2016-2017.

Year	Head	Expenditure (in Rs)
2011-12	Grant of Advances & refund of loans (HBA,GPF part final, APGLIF, FA)	26,50,465
	Pension	1,00,754

	Medical Expenses	4,56,632
	Recurring(EL Encashment)	24,15,658
	Contract Faculty	18,24,089
	Total	74,47,598
2012-13	Grant of Advances & refund of loans (HBA,GPF part final, APGLIF, FA)	66,86,682
	Pension	-
	Medical Expenses	93,402
	Recurring(EL Encashment)	15,79,625
	Contract Faculty	17,75,904
	Total	1,01,35,613
2013-14	Grant of Advances & refund of loans (HBA,GPF part final, APGLIF, FA)	36,14,414
	Pension	-
	Medical Expenses	3,07,259
	Recurring(EL Encashment)	22,89,909
	Contract Faculty	12,50,656
	Total	74,82,238
2014-15	Grant of Advances & refund of loans (HBA,GPF part final, APGLIF, FA)	66,38,828
	Pension	-
	Medical Expenses	3,77,182
	Recurring(EL Encashment)	9,63,825
	Contract Faculty	6,27,958
	Total	86,07,793
2015-16	Grant of Advances & refund of loans (HBA,GPF part final, APGLIF, FA)	14,14,337
	Pension	-
	Medical Expenses	3,90,425
	Recurring(EL Encashment)	5,26,318
	Contract Faculty	6,29,064
	Total	29,60,144
	Grant of Advances & refund of loans (HBA,GPF part final,	26,02,806

2016-17	APGLIF, FA)		
	Pension	11,84,369	
	Medical Expenses	147,592	
	Recurring(EL Encashment)	876,447	
	Contract Faculty	308,320	
	Total	**51,19,534**	

File Description	Document
Any additional information	[View Document](#)

6.4.2 Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

Response: 1.83

6.4.2.1 Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	1.03	0.5	0.3	0

File Description	Document
Details of Funds / Grants received from non-government bodies during the last five years	[View Document](#)
Any additional information	[View Document](#)
Annual statements of accounts	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

This being a Government College, budget is allocated by the State Government of Andhra Pradesh for salaries, equipment and other office expenses. Funds are also provided by UGC which are utilized to the optimum for the benefit of the students under various schemes applied for.

The resources are mobilized through self-financing courses, contribution from alumni, and a few Non-governmental Organizations.

The College applies for the funding agencies like State and Central government and private organizations for necessary financial support to create/strengthen the infrastructural facilities.

The College identified the infrastructural needs and held discussions at length and prepared Detailed Project Report (DPR) and submitted to RUSA, MHRD, Government of India, through CCE under Component 7 for infrastructural development

Detailed Project Report (DPR) was approved and sanctioned along with other 50 colleges. Accordingly Rs.2.00 Crore were sanctioned in 2015.

The College is procuring equipment worth 60 lakhs, 70 lakhs towards new construction and 70 lakhs for renovation/upgradation.

The College received grants from UGC under various schemes such as UGC schemes for academic and administrative, infrastructure, FDP grant for fellowship development, workshops and seminars, purchasing library books, field work, SC-ST book bank grant, additional assistance for equipment grant etc

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Response:

The IQAC constantly strives to promote academic excellence in the college. The IQAC steered the college towards fresh autonomous status in 2015 and extended support to the college in the effective implementation of autonomy. The IQAC guided the teachers in adopting the CBCS pattern and conducted seminar through which teachers learnt and prepared blue prints of the allocation of credits in their respective subjects.

IQAC actively involved in Seminars/Interaction with Experts on "Autonomy" for understanding the intricacies of autonomy and preparations interms of formation of Board of Studies, Examination Cell and restructuring of syllabi and transforming them into Choice basedCredit system.

- • Facilitates the annual self-appraisal of teachers.
- • The collection, analysis and necessary intervention of the feedback from stakeholders is monitored by the IQAC.
- • The IQAC facilitates the student counseling process by the respective class counselors.
- • The IQAC played a vital role in submitting proposals to RUSA under component seven for strengthening infrastructure and the college has been sanctioned and amount of Rs.2 crores.

IQAC plays an effective role in implementation of quality assurance procedures.=

- Training related to specific use of software for library, management and uploading of content on the college website, effective use of ERP etc.
- Guiding non teaching staff with regard to basic laboratory procedures and safety.
- IQAC Organized interactive sessions on revised guidelines of UGC and State Government with special reference to filling of API forms, calculation of scores and overall processfollowed by the college and University.

All these steps taken by the IQAC have helped the teachers in marching towards Excellence in education, enhancing their academic growth as well growth of the college and contributed to the development of a positive attitude towards autonomy.

File Description	Document
Any additional information	[View Document](#)

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms

Response:

REVIEW OF TEACHING LEARNING PROCESS BY IQAC

The institution reviews teaching learning process and learning out comes through IQAC with the support of action plans. In the beginning of the Academic year all the departments are instructed to submit proposed annual action plans From June to April both lecturer and department wise in the prescribed format and submit to IQAC. College IQAC prepares an institutional action plan based on the consolidated report of action plans of all departments and submits the same to AQAR.

IQAC Monitors Departments Performance Regularly .IQAC for every trimester checks the status of all the departmental activities and collects the data from all departments in specific format.

At the end of academic year all the departments submit consolidated action plans (covered) to IQAC.

IQAC reviews the consolidated action plans of each department and prepares Institutional consolidated action plans report and submits to AQAR. IQAC reviews co-curricular actives their impact on students and their outcomes in the staff meeting

Impact of the Practice:

- Student centric Teaching – Learning methodologies like quizzes, debates, JAM sessions, Group Discussions etc., are made an integral part of the institution
- Consistent and efficient mechanism in academics is institutionalized

REVIEW OF THE ACADEMIC AUDIT BY IQAC

- IQAC conducts Annual Internal Academic Audit regularly for the effective and smooth functioning of the College.
- A Timetable is prepared for the audit of the departments without causing any disturbances in the regular teaching activities.
- Department In charges are informed in advance to update the necessary records for verification.
- All the activity registers and files are verified along with evidences by IQAC Coordinator and Academic Officer and necessary suggestions are given wherever required.
- If any lacunae are observed, follow up visit will be conducted to check the progress

Impact of the Practice:

- A uniform academic culture is carried out throughout the college
- Consistent and efficient mechanism in academics is institutionalized
- Enhances the quality of the curricular, co-curricular and extra-curricular activities.

6.5.3 Average number of quality initiatives by IQAC for promoting quality culture per year

Response: 1.4

6.5.3.1 Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
2	2	2	1	0

File Description	Document
Number of quality initiatives by IQAC per year for promoting quality culture	[View Document](#)

6.5.4 Quality assurance initiatives of the institution include

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements**
2. **Academic Administrative Audit (AAA) and initiation of follow up action**

3.Participation in NIRF

4.ISO Certification

5.NBA or any other quality audit

Response: Any 3 of the above

File Description	Document
e-copies of the accreditations and certifications	[View Document](#)
Details of Quality assurance initiatives of the institution	[View Document](#)
Annual reports of Institution	[View Document](#)

6.5.5 Incremental improvements made during the preceding five years *(in case of first cycle)* **Post accreditation quality initiatives** *(second and subsequent cycles)*

Response:

As per the NAAC (Second Cycle) recommendations the following incremental improvements are made by the College in the Academic and Administrative domains:

Academic – NAAC Recommendations -Measures

During the academic years 2015-16, M.Com. and 2016-17 M.A. courses

were introduced in the College. And also undergraduate course of B.A. (History, Economics and Tourism and Travel Management) was introduced.

Digital and virtual classrooms are established. LCD Projectors are installed in science Departments, seminar hall and JKC lab. Students and staff are encouraged to enroll in online courses like MOOCS.

The role of IQAC is strengthened by planning and implementing various short, medium and long term goals to enhance quality education.

Skill Development programs like bag making, soft toy making , artificial flower making, type writing are organized to enhance self employment opportunities. Apart from these, certificate courses like Hand Embroidery, garment making cum fabric painting, communication & soft skills, nursery management, basics of computer and applications, Tally ERP-9[E-accounting], basics of computer operation and many more are conducted.

With support of UGC many state and national level seminars, workshops and international conferences are being conducted in the College. Most of the lecturers are presenting papers in national and international seminars.

External Academic audit is conducted by outside experts nominated by Commissioner.

There are collaborations with Institute of Language Management, Info Tech, Prominere Software Solutions and ICICI Bank who regularly conduct on-campus interviews in the College.

Certificate course on Communication and Soft Skills is conducted to gain proficiency in English Communication.

MOUs are made with a Govt. unit VIKASA, Coastal Prosoft Pvt. Ltd., and other NGOs for Campus Recruitment. Career Guidance Cell has been in active operation in the Campus. During 2015-16 Career Guidance Cell organized 03 sessions on Career Guidance . During 2015-16 7 Departments organized a total of 8 sessions on to guide the students , bringing awareness on Careers in Multiple sectors, Eligibility, various courses in different universities , Information on Entrance tests etc .

Counseling Cell is developed with a professional counselor.

Administrative - NAAC Recommendations -Measures

Digital and virtual classrooms are established. LCD Projectors are installed in science Departments, seminar hall and JKC lab.   Renewable energy resources like solar energy is initiated in the College. R.O plant is provided. Biometric devices are setup at various places in the College.

Office Automation and Library Automation have been done

New NCC (Army) unit is established during the academic year 2013-14 jointly with Intermediate students. However, an NCC wing (3A) Girls Battalion, Kakinada exclusively for the benefit of UG students has been established in 2014-15.

Several students won prizes in Shotput, Discus throw, running competitions, Volleyball winners ,got the overall championship.

In Intercollegiate /University selections students won prizes for shotput and discus throw. Students participated and won prizes in Yuvatarangam state meet

 2015-16 in athletics and volley Ball.

Endowment prizes are given to student excelling in academics, sports, cultural activities and also to physically challenged students.

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Number of gender equity promotion programs organized by the institution during the last five years

Response: 15

7.1.1.1 Number of gender equity promotion programs organized by the institution year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
5	4	3	2	1

File Description	Document
Report of the event	[View Document](#)
List of gender equity promotion programs organized by the institution	[View Document](#)

7.1.2 Institution shows gender sensitivity in providing facilities such as
a) Safety and Security
b) Counselling
c) Common Room

Response:

a. Security: Since it is a women's college, all measures are taken to provide security and safety of students to create healthy and secure environment. Entire college is surrounded by compound was of above 10 feet height. The college timings are from 10 AM to 5 PM. To avoid harassment, eve teasing out side the campus during before and after college timings, assistance from police is taken through Police patrolling.   Day and Night shift watchmen continuously watch the movement of students. Internal security is not essential as all students are girls. Safe and secure learning environment is created for girl students in the college.

b. Counselling: Though the college has policy to do counselling in various levels including tutor ward system anywhere each teacher is attached with one section to counsel the students. Counselling is provided to encourage the students for early reporting of any experience regarding sexual harassment or gender conflict or any other personal problems that lead to mental agony or discontinuation of studies. The complaints will be dealt with in a sensitive, equitable, fair and timely manner. Grievance redressal Committee will resolve the specific problems of girl students. It is a continuous process.

c. Common Room: The College provides common room for the women students of the college for healthy recreation and mutual contact among the students.

7.1.3 Percentage of annual power requirement of the Institution met by the renewable energy sources

Response: 63.96

7.1.3.1 Annual power requirement met by renewable energy sources (in KWH)

Response: 28400

File Description	Document
Details of power requirement of the Institution met by renewable energy sources	[View Document](#)

7.1.4 Percentage of annual lighting power requirements met through LED bulbs

Response: 10

7.1.4.1 Annual lighting power requirement met through LED bulbs (in KWH)

Response: 3600

File Description	Document
Details of lighting power requirements met through LED bulbs	[View Document](#)

7.1.5 Waste Management steps including:
- **Solid waste management**
- **Liquid waste management**
- **E-waste management**

Response:

A.S.D. Government Degree College for Women (A) is committed to pollution prevention and the management of hazardous and solid wastes

The College goal is to

1. Reduce these wastes;
2. Reuse or recycle them, when possible, and
3. Manage them safely, and in accordance with the law.
4. These wastes should never be poured down the drain.

To everyone who may play a role in the generation and management of these wastes are instructed that

1. Compliance and safety is everyone's job.
2. Manage the accumulation of wastes only at designated areas.

Solid Waste Management:

The members of Eco-club developed compost pit near the hostels for dumping organic waste namely vegetable waste , fallen dry leaves, used plant material from botany labs is processed and decomposed into Organic manure which issued for the growth of plants.

The College installed a Tumbleton Composter to convert wet waste into compost. The wet waste waste like vegetable and fruit peels from in-campus Hostels are dumped into the Tumbleton everyday until the tumbler is full by adding bioculum to initiate the composting process. The compost thus produced is used as fertilizer for plants in the campus.

Liquid Waste Management:

Liquid wastes generated in the laboratories of Chemistry are diluted with water and then discharged. Waste generated from microbiology laboratories (culture media) is autoclaved and then disposed in the drainage system.

E-waste Management:

The E-waste pertaining to computer peripherals and some obsolete electronic equipment is enlisted and confirmed as irreparable by the Furniture Committee. This list is then presented to CCE for approval for auction. The e-waste, after approval, is auctioned following the due procedures.

7.1.6 Rain water harvesting structures and utilization in the campus

Response:

Rainwater harvesting is the accumulation and storage of rainwater for reuse on-site, rather than allowing itto run off. Rainwater can be collected from rivers or roofs, and in many places, the water collected isredirected to a deep pit. The college has two soakage pits to store the rain water and reuse waste wate r. One is situated near R.O. Plant. It absorbs rain water on one hand and the water over flown from taps bycontinuous usage of students. One more Pit is constructed behind administrative block to absorb excess rain water.

7.1.7 Green Practices
• **Students, staff using**

a) **Bicycles**
b) **Public Transport**
c) **Pedestrian friendly roads**
• **Plastic-free campus**
• **Paperless office**
• **Green landscaping with trees and plants**

Response:

The campus is Eco-friendly as all the departments follow eco friendly green practices. The institution is very much committed to preserve and protect environment in its entirety. The college is committed to saving the environment and working towards a sustainable future.

60% of students commute by bicycles and keep them in the space provided for parking.

30% of students use public transport and 10% by walk

Students are not allowed to bring two wheeler vehicles

The college is surrounded by green trees and lawns. Each Saturday is observed as vehicle free day Students are not allowed to use plastic bags. Canteens in the Campus are not permitted to use plastic containers / water bags

Every year plantation is done by the students and staff. The maintenance of the greenery on the campus is undertaken by Eco-club consisting of staff and students.The weeds and unwanted bushes are removed regularly involving services of municipal Corporation personnel.

Campus Cleaning is conducted by the faculty and the students. The two Units of NSS regularly conduct campus cleaning as part of Swachch Bharath/ SWACCH ANDHRA PRADESH

The college is moving towards computerization day by day reducing paper work and use of papers. Salaries, scholarships and other payments are made online. Attendance of students are monitored through IAMS (Attendance Management System) mobile app. Examination results are announced through website.

7.1.8 Average percentage expenditure on green initiatives and waste management excluding salary component during the last five years

Response: 0

7.1.8.1 Total expenditure on green initiatives and waste management excluding salary component year-wise during the last five years(INR in Lakhs)

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

File Description	Document
Details of expenditure on green initiatives and waste management during the last five years	[View Document](#)
Any additional information	[View Document](#)

7.1.9 Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. **Physical facilities**
2. **Provision for lift**
3. **Ramp / Rails**
4. **Braille Software/facilities**
5. **Rest Rooms**
6. **Scribes for examination**
7. **Special skill development for differently abled students**
8. **Any other similar facility (Specify)**

Response: D. At least 2 of the above

File Description	Document
Resources available in the institution for Divyangjan	[View Document](#)
link to photos and videos of facilities for Divyangjan	[View Document](#)

7.1.10 Number of Specific initiatives to address locational advantages and disadvantages during the last five years

Response: 13

7.1.10.1 Number of specific initiatives to address locational advantages and disadvantages year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
3	3	3	2	2

File Description	Document
Number of Specific initiatives to address locational advantages and disadvantages	[View Document](#)

7.1.11 Number of initiatives taken to engage with and contribute to local community during the last five years (Not addressed elsewhere)

Response: 27

7.1.11.1 Number of initiatives taken to engage with and contribute to local community year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
8	7	4	4	4

File Description	Document
Details of initiatives taken to engage with local community during the last five years	[View Document](#)

7.1.12
Code of conduct handbook exists for students, teachers, governing body, administration including Vice Chancellor / Director / Principal /Officials and support staff

Response: Yes

File Description	Document
URL to Handbook on code of conduct for students and teachers , manuals and brochures on human values and professional ethics	[View Document](#)

7.1.13 Display of core values in the institution and on its website

Response: Yes

File Description	Document
Provide URL of website that displays core values	[View Document](#)

7.1.14 The institution plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations

Response: Yes

File Description	Document
Details of activities organized to increase consciousness about national identities and symbols	View Document
Any additional information	View Document

7.1.15 The institution offers a course on Human Values and professional ethics

Response: Yes

File Description	Document
Any additional information	View Document
Provide link to Courses on Human Values and professional ethics on Institutional website	View Document

7.1.16 The institution functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions

Response: Yes

File Description	Document
Any additional information	View Document

7.1.17 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years

Response: 5

7.1.17.1 Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	1	1	1

File Description	Document
List of activities conducted for promotion of universal values	View Document
Any additional information	View Document

7.1.18 Institution organizes national festivals and birth / death anniversaries of the great Indian personalities

Response:

It is the usual practice of the college to celebrate National Festivals i.e Independence day on August 15th , Republic Day on January 26th every year. Patriotic songs are recited and the sacrifices of the then great personalities are remembered.

- Flag day of 7th December is observed every year to honour the soldiers, airmen and sailors of India who fought on the borders to safeguard the country's honour. It is a day dedicated to collection of funds from people for the welfare of the Armed Forces personnel. .
- Besides, National Chemistry Day on December 10, National Mathematics Day, on December, 22 Consumers Day on December 24 are also being celebrated every year., in the form of invited lectures, essay writing/ elocution, singing competitions etc.,
- The 125th birthday celebrations of Sri Jawaharlal Nehru, Former Prime Minister of India was celebrated by the Department of History on 14.11.2014.Competitions like elocution, singing patriotic songs, Mimicry, JAM are conducted. Prizes were awarded to the winners of each event.
- The Birth Anniversary of Andhra Kesari Tanguturi Prakasam Panthulu, the First Chief Minister of Andhra Pradesh is celebrated by the Department of Telugu on 23.08.2016. The honesty, simplicity and sacrifice of Sri Tanguturi Prakasam Panthulu was explained by the resource persons to the students.
- In view of National Science Day, celebrations were heldon 27.02.2016 to commemorate the success of discovery of "Raman Effect" by Sir C.V. Raman, winner of Noble Prize in 1930. Competitions were conducted by the Department of Physics in Drawing, Essay Writing, Quiz, Elocution on the theme "Make India: Science & Technology driven innovation"
- Rashtriya Ekta Divas was celebrated on 31.10.2015 by NSS Unit I & II to observe birth centenary of Sardar Vallabhabai Patel.Volunteers were enlightened on the biography of Sardar Vallabhabai Patel and his contributions to freedom movement.
- Elocution and essay writing competitions were conducted by the Department of Home Science on the day of sad demise of our Former President A.P.J. Abdul Kalam
- World population day is celebrated on 7th July every year by the Department of Economics.
- Voters Day is celebrated in the College on 25 January annually to create awareness of the importance of voting among students.

7.1.19 The institution maintains complete transparency in its financial, academic, administrative and auxiliary functions

Response:

The college has constituted the following statutory committees to ensure proper management of academic, financial and general administrative affairs:

- Governing Body
- Academic Council
- Board of Studies
- Finance Committee

Administrative:

A.S.D. Government Degree College for Women is subject to the rules laid down by the Government. Governing Body is constituted as per UGC norms to

- guide the college while fulfilling the objectives for which the college has been granted autonomous status
- approve new programmes of study leading to degrees and/or diplomas
- approve annual budget of the college before submitting the same at the UGC
- approve examination expenditure
- perform such other functions and institute committees, as may be necessary and deemed fit for the proper development of the college

Academic :

Academic transparency is ensured through:

- Academic Council
- Board of Studies

Academic Council is constituted with Principal as Chairperson and all Heads of Departments, Industrialists and University nominee as members to decide the matters like

1. Scrutinize and approve the proposals with or without modification of the Boards of Studies with regard to courses of study, academic regulations, curricula, syllabi and modifications thereof.
2. Make regulations regarding the admission of students to different programmes of study in the college keeping in view the policy of the Government.
3. Make regulations for sports, extra-curricular activities, and proper maintenance and functioning of the playgrounds and hostels.
4. Recommend to the Governing Body proposals for institution of new programmes of study.
5. Advise the Governing Body on suggestions(s) pertaining to academic affairs made by it.

Board of Studies: Board of Studies is constituted as per UGC norms to:

- Prepare syllabi for various courses keeping in view the objectives of the college, interest of the stakeholders and national requirement for consideration and approval of the Academic Council;
- Suggest methodologies for innovative teaching and evaluation techniques;
- Coordinate research, teaching, extension and other academic activities in the department/college.

Besides the college has Internal Academic Audit to review the academic performance of each Department.

The Commissionerate of Collegiate Education, AP Amaraavathi sends External Academic audit Party to scrutinize the academic performance of each Department of college and gives report every year.

Financial:

The College constituted Finance Committee with Principal as Chairman and two Senior Lecturers and Charted Accountant as members to consider

- Budget estimates relating to the grant received/receivable from UGC, and income from fees, etc. collected for the activities to undertake the scheme of autonomy; and (b) Audited accounts for the above.
- The College receives financial support from Government, UGC and RUSA from time to time. These grants are utilized as per Government and UGC norms respectively. Income and Expenditure is audited by Registered Charted Account every year. Besides, Commissionerate of Collegiate Education AP, Vijayawada (controlling body) audits the accounts once in two or three years..
- The College has established IQAC cell as per UGC guidelines for regular monitoring of the college. The Cell has a Team comprising of academicians to review the performance of college every year. The report is placed on the website of the College.

7.2 Best Practices

7.2.1 Describe at least two institutional best practices (as per NAAC Format)

Response:

1. Title of the Practice: **Parivarthana**- A Participatory Learning Approach

2.Objectives of the Practice:

Parivarthana is an initiative of the institution aiming towards the transformation of the students to confident individuals with good communication, presentation and interpersonal skills. The objectives of the practice include:

- Increasing confidence levels ofstudents
- Improving communication and presentation skills
- Inculcating entrepreneurial skills.
- Making students autonomous learners
- Actively engaging the students in conferences and seminars which provides an opportunity to interact with their peers from other institutions with similar interests
- Honing the verbal abilities of the students
- Providing an opportunity to thestudents to expressconcepts in different ways
- Reinforce the learning of students
- Strengthening the knowledge levels of students in their subject domain

-
- Providing students with opportunities for open interaction with their peers.
- Providing opportunities to practice and improve teaching skills

3.The Context

In the present scenario of Higher Education, a student needs to be trained in multiple areas with special emphasis on communication and presentation skills to compete with their peers across the world. The holistic nature of the students should be addressed by providing them with various modes of learning opportunities. All these needs of the students in our institution are met by providing them with multifaceted learning opportunities.

- Students are motivated to doPoster/Power Point Presentations in the seminars and conferences organized in the institution by various departments by constantly guiding, training and grooming them for the presentation
- Students are encouraged to do Oral and Poster Presentations in the events organized by the other Institutions/Organizations at District and State level
- Students are trained to invite and introduce the Resource Persons during the Seminars and Conferences to groom their presentation skills
- Peer Teaching is adopted where selected students will teach their juniors under the guidance and supervision of the teachers
- Peer Mentoring is followed wherein the students mentor their counterparts who are slow learners andneed some extra mentoring
- Group Learning is encouraged by dividing into groups with a combination of Bright, Average and Slow learners (Based on their performance in the internal examination) A monitor is appointed who acts as a mentor and offers necessary help to the other group members. The leaders of the groups obtains the required study material and guidance from the concerned teacher.
- Students are encouraged to participate in exhibitions organized by the Institution with a view to explore latent talents and also earn.

4.Evidence of Success

Participatory Learning has become a successful practice as it is received very positively both by the students and staff members.

- Many students won prizes in Poster and Power point presentations, Essay and Elocution Competitions organized within outside the institution. This has resulted in high motivation among the other students resulting in increased participation of students in such events. Remarkable improvement was observed in the communication and presentation skills of the students
- Ms. M.N.D.S. Prasanna, III B.Com C.A secured 2nd place in State level Elocution Competition organized by Civil Supplies Department at Vijayawada.
- Kum.Pavithra , III B.Sc. CBMB won I prize in National level Workshop Poster Presentation at GovernmentArts College, Rajahmundry
- Kum. Keerthana ,III B.Sc. CBMB won II prize in Poster Presentation in National level Workshop at Govt Degree College, Rajahmundry
- Kum.Devi ,III B.Sc. CBZwon I prize in Poster Presentation in International Workshop on Wild

Life Week Celebrations organized by the college

- K.Sandhya , won II prize in Poster Presentation in International Workshop on Wild Life Week Celebrations organized by the college
- Kum.Hemasri ,III B.A won I prize in Elocution competition on RTI
- Ms. K. Haritha Priyanka and Ms. M.N.D.S. Prasanna of III B.Com(CA) won 1st Prize in District Level Essay Writing and Elocution competitions respectively.These programs are conducted by Civil Supplies Dept. at Kakinada
- Some of the students have started giving class seminars also in Power point mode which improved their skills in using ICT.
- Students have started putting extra efforts in understanding and learning the subject matter as they need to act as peer teachers.
- Peer mentoring also has resulted in improving the performance of the slow learners as they could easily approach their peer mentors.
- Interpersonal relations among the peers also improved remarkably. Good Leadership qualities are inculcated among the students

4.Problems Encountered and Resources

Primary problems faced during the implementation of this practice were

- Training the students in the use of technology as they are previously not exposed to web browsing and web presentations

- Sustenance of interest among the students and the staff members.
- Management of time for extra mentoring for the students by the staff members as already they are overburdened with the teaching duties and also the other supporting committees.
- Convincing the parents to send their wards for presentations out of station
- Teachers need to put extra time and effort along with their regular responsibilities.

BEST PRACTICE II

1. Title of the Practice: Student Empowerment through Voluntary Action (SEVA)

2. Objectives of the Practice:

SEVA is an initiative of our institution to create a link between the institution and the community. The idea was conceived to inculcate civic engagement and social responsibility among the students and also help the low and marginalised communities nearby.

The objectives/expected outcomes of the programme include:

- Encourage civic engagement among the students.
- Inculcating social responsibility among the student community through community participation.
- Develop leadership among the students.
- Linking theory and practice by designing the extension activities based on the area of study.
- Transfer of knowledge and expertise to the needy in the nearby community.
- Address issues such as Illiteracy, Health, Cleanliness, Taboos, Malnutrition, Food fads and fallacies etc., as per the need.
- Promoting learning of the students through first hand experiences in the community
- Linking the community to the college and develop a mutual and positive relationship between the college and the community.

3. The Context :

As a Higher Education Institution, it forms the responsibility of engaging the student folk in uplifting the community for inclusive growth. In Contemporary society, the students are highly ignorant about the problems of society where they live. Therefore, it is realized that the students must be sensitized about society and extension activities are made mandatory for them.

- As a part of SEVA, the students and staff from all the departments were motivated to conduct activities which provides a mutual learning experience for both the students who gain practical knowledge through First hand experiences and also provide a learning experience for the community .Educating the community on various issues like health, nutrition, literacy etc., which helps them in improving the quality of their lives.

4. Pratice: The activities covered under the programme are :

- Department of Telugu has been conducting as Adult Education Programme titled "*Each One Teach One*" where the students after their college hours educate some of the local women by teaching simple reading and writing skills and enable them to use their signature instead of the thumb impression.
- Botany Department have been conducting a drive on "*Medicinal Plants available in our surroundings*" where in they educate the housewives on the medicinal plants available in their sorroundings and their health benefits with an aim of prevention is better than cure. They have also educated the housewives about the ill effects of the regularly used pain killers and how the pain killers can be substituted by the locally available medicinal plants
- Botany Department have conducted a programme on educating the farmers titled "*Exploration of Agricultural Methods in Rice Fields*"
- Commerce Department have been conducting programmes to educate the local women on Consumer Education. They have been teaching the Rights and Responsibilities of a consumer. They have also educated the local women on Financial Management and Financial records that can be maintained at household level to check on unnecessary expenditure
- Chemistry Department have educated the women in the local community about the various apps available for protection of women and their usage. The students have installed the apps in the mobile phones of the local women
- Department of Home Science have conducted anthropometric survey of the school children and based on the results, nutrition education was given to the mothers of school children who were

malnourished
* Students of Home Science Department have been conducting "10 day Orientation cum Awareness programme for the adolescent girls in the nearby schools" where in the adolescent girls are educated about menstrual hygiene, dental health, nutritional requirements, physical and psychological changes during adolescence, problems of adolescence etc..
* Nutrition education was given to the pregnant and lactating women who visitthe Referral Hospital located adjacent to the college
* As a part of NSS activities NSS volunteers have been regularly educating the community on AIDS –its causes, prevention and Cure
* NSS volunteers have also educated the people in the fisherman community about the hazards of Open defecation and the importance of the Toilet Construction in their houses
* Department of History has initiated a programme entitled "Helping Hands" in which charity is collected from the staff ,students and community and the same is donated to the needy students in the college who can't afford to pay their college fees
* NSS has initiated a programme "Donate a Handful of Rice" in which each student and staff member is required to donate a handful of rice and the accumulated rice is donated to the nearby Old Age Home.
* To honour the Prime Minister's decision to control black money, awareness is given on the cashless transactions and use of mobile apps, credit/debit cards in place of cash to local villages.

5. Evidence of Success

* SEVA practice has created a positive impact on part of the institution and also the community.
* A strong linkage between the community and the college has been formed.
* The Activities held improved the students' confidence and personality making them more participative in various activities.

6. Problems Encountered and Resources

* Credits should be assigned to the activities or projects taken up in the community

* Financial allocations for such programmes are limited hence rendering them to only limit to the nearby communities.
* Consistent motivation to Students has been a hurdle – however once the service spirit is ignited among them, the organisation has become fairly easy.
* Community support has been hard to attain in some areas – local authorities had to be approached for assistance.

7.3 Institutional Distinctiveness

7.3.1 Describe/Explain the performance of the institution in one area distinctive to its vision, priority and thrust

Response:

The College's target group of students for imparting Higher Education has always been those girl students

belonging to socially, economically and educationally deprived sections in the community, since its inception. As there was no College separately for girls to pursue Higher Education, many families of the above sections dropped the education of their daughters with High School. Realizing this painful yet inevitable situation, the Women's Education Society founded tis College to cater to the under privileged sections in particular.

True to the Vision of the Society, the Institution grew in leaps and bounds adding new programmes in course of time. The demand from the marginalized sections seeking Higher Education in this College since then have been   growing in percentage, resulting in 90-95 % pervaded by BC, SC, EBC and ST communities for the past few decades.

Motivated by the fruitfulness of the objective of the College took to the graduating young women at this institution by imparting skill-based value education. The College is actively engaged in inculcating global competencies among its students by introducing special Skill-oriented courses to produce quality human resource with the necessary skill-set and competency. For this purpose, a number of short-term skill development courses on areas of their talent and interest are offered. They are imparted with skills in handmade articles, designer jewelry, block printing, screen printing, bags and toy making, embroidery, glass painting and so on. This is a strategic move to equip women students with skills to earn on their own in the absence of higher progression and employment.

The College takes pride in taking strides along its vision in creating a skilled human resource who can stand on their own along with or on par with those who seek employment.

5. CONCLUSION

Additional Information :

A.S.D. Government Degree College for Women is conferred with Fresh Autonomy in the academic year 2015-16. The College since then is striving to draw itself a trajectory of progress in cultivating a culture of quality and innovative mode of education . The College, though in its nascent stages of Autonomy has endeavored to customize its curriculum to better suit the needs of the students. Autonomy has enabled us to host a number of workshops and seminars at international and national level and obtain funds from various bodies like UGC and RUSA thus ensuring a continuous progress in terms of excellence and infrastructure.

Despite being a College established over 5 decades ago, the demographic profile of the students is still a challenge to be conquered. Many hail from marginalized sections of the society and are first generation learners. Though the College takes pride in educated these girl students, imbuing them with academic zeal and empowering them is a Herculean task. The recent adoption of Outcome Based mode of education aims to make student more engaged and productive in the Teaching learning process.

The College facilitates in holistic development of its students through various support services provided. 3(A) Girls Battalion and NSS wings act an important support service to the students enabling them to become a resource to the community, making them self-reliant. Many students find their innate skill through various skills and programs offered in the College. The College is proud of the laurels brought from students especially in sports.

Concluding Remarks :

The College is proud of providing quality higher education to the girl students of East Godavari and surrounding districts with an ideal of empowering women and making them self-reliant resources for community and nation development.

The College achieves this ideal by continuous customization of the programs and courses it offers. The Courses are revised and enriched annually since 2015-16. to better suit the needs and aptitude of the students.

The Lecturers ensure that the Teaching-Learning process in a student centric mode in the classes. Though the College relies largely on traditional methods of teaching, it is continuously evolving to adopt ICT. Recent establishment of virtual classrooms and digital classrooms assist in broadening the ICT mode of teaching.

The College's effective administration aims to ensure in smooth progress and functioning. The participative mode of administration ensures transparency and accountability of the processes.

While considerable number of Physical Facilities and Learning Resources are added infrastructural needs further strengthening. However, existing structures are utilized to the optimum.

The College aspires to contribute to the National development and progress not only acting a generator of human resources but by ensuring that students are inculcated with human and professional values. The students are also imparted wisdom through regular community activities. These practices mould the students to responsible citizens of the nation.

Hence all Institutional activities are well connected to its Vision and Mission

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification

1.1.2	Percentage of programs where syllabus revision was carried out during the last five years 1.1.2.1. How many programs were revised out of total number of programs offered during the last five years
	    Answer before DVV Verification : 50
	    Answer after DVV Verification: 10

1.1.3	Average percentage of courses having focus on Employability/ Entrepreneurship/ Skill development during the last five years 1.1.3.1. Number of courses having focus on employability/ entrepreneurship/ skill development year-wise during the last five years Answer before DVV Verification: <table><tr><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td><td>2012-13</td></tr><tr><td>26</td><td>18</td><td>21</td><td>21</td><td>21</td></tr></table> Answer After DVV Verification : <table><tr><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td><td>2012-13</td></tr><tr><td>5</td><td>6</td><td>0</td><td>0</td><td>8</td></tr></table>

1.3.4	Percentage of students undertaking field projects / internships
	
	    1.3.4.1. Number of students undertaking field projects or internships
	    Answer before DVV Verification : 116
	    Answer after DVV Verification: 7

1.4.1	Structured feedback received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents for design and review of syllabus Semester wise /year-wise
	
	    Answer before DVV Verification : A. Any 4 of above
	    Answer After DVV Verification: A. Any 4 of above

1.4.2	Feedback processes of the institution may be classified as follows:
	
	    Answer before DVV Verification : B. Feedback collected, analysed and action has been taken
	    Answer After DVV Verification: D. Feedback collected
	  Remark : The HEI input corrected as per HEI clarification response.

2.1.2	Demand Ratio(Average of last five years)
	
	    2.1.2.1. Number of seats available year-wise during the last five years
	    Answer before DVV Verification: <table><tr><td>2016-17</td><td>2015-16</td><td>2014-15</td><td>2013-14</td><td>2012-13</td></tr><tr><td>500</td><td>500</td><td>500</td><td>500</td><td>500</td></tr></table>

	Answer After DVV Verification :				
	2016-17	2015-16	2014-15	2013-14	2012-13
	510	510	510	510	510

2.1.3	Average percentage of seats filled against seats reserved for various categories as per applicable reservation policy during the last five years

2.1.3.1. Number of actual students admitted from the reserved categories year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
330	312	312	312	312

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
330	310	312	312	312

Remark : The HEI input for students admitted cannot be more than the reserved seats as Ques no. 2 of Institution section.

2.4.2	Average percentage of full time teachers with Ph.D. during the last five years

2.4.2.1. Number of full time teachers with Ph.D. year-wise during the last five years
Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
5	4	3	2	1

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
5	4	3	2	1

2.4.3	Teaching experience per full time teacher in number of years

2.4.3.1. Total experience of full-time teachers
Answer before DVV Verification : 355 years
Answer after DVV Verification: 346 years

Remark : The HEI input corrected as per HEI clarification response.

2.4.4	Percentage of full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the last five years

2.4.4.1. Number of full time teachers receiving awards from state /national /international level from Government recognised bodies year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
01	0	0	0	0

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
00	0	0	0	0

| 2.5.3 | Average percentage of applications for revaluation leading to change in marks during the last five years

2.5.3.1. Number of applications for revaluation leading to change in marks year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	1	1	0

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
2	1	1	1	0

| 2.6.3 | Average pass percentage of Students

2.6.3.1. Total number of final year students who passed the examination conducted by Institution.
Answer before DVV Verification : 1127
Answer after DVV Verification: 198
2.6.3.2. Total number of final year students who appeared for the examination conducted by the institution
Answer before DVV Verification : 1529
Answer after DVV Verification: 328

| 3.2.2 | Number of research centres recognised by University and National/ International Bodies

3.2.2.1. **Number of research centres recognised by University and National/ International Bodies**
Answer before DVV Verification : 1
Answer after DVV Verification: 00

| 3.3.2 | Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry - Academia Innovative practices during the last five years

3.3.2.1. Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
3	1	1	0	0

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
3	1	1	0	0

3.4.4

Number of Ph.D.s awarded per teacher during the last five years

3.4.4.1. How many Ph.Ds are registered within last 5 years
Answer before DVV Verification : 1
Answer after DVV Verification: 00

Remark : The HEI input corrected as per HEI clarification response.

3.6.3

Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the last five years

3.6.3.1. Number of extension and outreach Programs conducted in collaboration with Industry, Community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
14	15	03	0	13

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
13	13	03	0	12

3.6.4

Average percentage of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the last five years

3.6.4.1. Total number of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, Aids Awareness, Gender Issue, etc. year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13

| 1129 | 0 | 705 | 30 | 145 |

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
455	0	705	30	145

3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange per year

3.7.1.1. Total number of Collaborative activities for research, faculty exchange, student exchange year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
09	04	01	01	01

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
00	00	00	00	00

3.7.3	Number of functional MoUs with institutions of National/ International importance, Other Institutions, Industries, Corporate houses etc., during the last five years (only functional MoUs with ongoing activities to be considered)

3.7.3.1. Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. year-wise during the last five years (only functional MoUs with ongoing activities to be considered)

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
03	01	02	01	0

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
2	1	2	1	0

4.3.3	Available bandwidth of internet connection in the Institution (Lease line)

Answer before DVV Verification : ?50 MBPS
Answer After DVV Verification: <5 MBPS
Remark : The HEI input corrected as per HEI clarification response.

5.1.2	Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during the last five years

5.1.2.1. Total number of students benefited by scholarships, freeships, etc provided by the institution besides government schemes year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
20	68	48	38	39

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
20	68	43	38	39

Remark : The HEI input corrected as per HEI clarification response.

5.1.3	Number of capability enhancement and development schemes – 1. Guidance for competitive examinations 2. Career Counselling 3. Soft skill development 4. Remedial coaching 5. Language lab 6. Bridge courses 7. Yoga and Meditation 8. Personal Counselling Answer before DVV Verification : Any 6 of the above Answer After DVV Verification: Any 5 of the above
5.2.3	Average percentage of students qualifying in State/ National/ International level examinations during the last five years (eg: NET/ SLET/ GATE/ GMAT/ CAT/ GRE/ TOEFL/ Civil Services/State government examinations) 5.2.3.1. **Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) year wise during last five years** Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	1	1	1

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

5.2.3.2. Number of students appearing in state/ national/ international level examinations (eg: NET/SLET/GATE/GMAT/CAT, GRE/TOEFL/ Civil Services/State government examinations) year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	1	1	1

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
0	0	0	0	0

6.3.4	Average percentage of teachers attending professional development programs viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Program during the last five years

6.3.4.1. Total number of teachers attending professional development programs, viz., Orientation Program, Refresher Course, Short Term Course, Faculty Development Programs year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
8	9	9	8	11

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
3	4	3	3	5

6.4.2	Funds / Grants received from non-government bodies, individuals, Philanthropists during the last five years (not covered in Criterion III) (INR in Lakhs)

6.4.2.1. Total Grants received from non-government bodies, individuals, philanthropists year-wise during the last five years (INR in Lakhs)

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
0.7	1.03	0.5	0.3	0.2

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
0	1.03	0.5	0.3	0

6.5.3	Average number of quality initiatives by IQAC for promoting quality culture per year

6.5.3.1. Number of quality initiatives by IQAC for promoting quality year-wise for the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
0	2	2	1	0

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
2	2	2	1	0

| 6.5.4 | Quality assurance initiatives of the institution include

1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements
2. Academic Administrative Audit (AAA) and initiation of follow up action
3. Participation in NIRF
4. ISO Certification
5. NBA or any other quality audit

Answer before DVV Verification : Any 3 of the above
Answer After DVV Verification: Any 3 of the above |

| 7.1.1 | Number of gender equity promotion programs organized by the institution during the last five years

7.1.1.1. Number of gender equity promotion programs organized by the institution year-wise during the last five years

Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
5	4	3	2	1

Answer After DVV Verification :

2016-17	2015-16	2014-15	2013-14	2012-13
5	4	3	2	1	

| 7.1.9 | Differently abled (Divyangjan) Friendliness Resources available in the institution:

1. Physical facilities
2. Provision for lift
3. Ramp / Rails
4. Braille Software/facilities
5. Rest Rooms
6. Scribes for examination
7. Special skill development for differently abled students
8. Any other similar facility (Specify) |

	Answer before DVV Verification : C. At least 4 of the above Answer After DVV Verification: D. At least 2 of the above
7.1.17	Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during the last five years 7.1.17.1. Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties year-wise during the last five years Answer before DVV Verification: 	2016-17	2015-16	2014-15	2013-14	2012-13	 |---|---|---|---|---|
6	3	4	1	2 | Answer After DVV Verification : | 2016-17	2015-16	2014-15	2013-14	2012-13 | |---|---|---|---|---|
1	1	1	1	1	

2.Extended Profile Deviations

ID	Extended Questions
1.2	Number of all programs offered by the institution during the last five years Answer before DVV Verification : 66 Answer after DVV Verification : 14
1.3	How many self-financed Programs does the institution offer Answer before DVV Verification : 8 Answer after DVV Verification : 9
2.1	Number of students year-wise during the last five years Answer before DVV Verification: 	2016-17	2015-16	2014-15	2013-14	2012-13	 |---|---|---|---|---|
1129	1111	1128	1161	1051 | Answer After DVV Verification: | 2016-17	2015-16	2014-15	2013-14	2012-13 | |---|---|---|---|---|
1142	1111	1128	1161	1051	
2.2	Number of outgoing / final year students year-wise during the last five years Answer before DVV Verification: 	2016-17	2015-16	2014-15	2013-14	2012-13	

369	406	294	317	341

Answer After DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
369	406	294	317	341

2.3	Total number of outgoing / final year students Answer before DVV Verification : 1727 Answer after DVV Verification : 1727

2.4	Number of students appeared in the examination conducted by the Institution, year-wise during the last five years Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
328	304	273	303	321

Answer After DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
1000	988	1107	1152	1031

2.5	Number of revaluation applications year-wise during the last 5 years Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
1	1	1	2	1

Answer After DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
8	1	1	2	1

3.3	Number of full time teachers year-wise during the last five years Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
40	40	40	39	42

Answer After DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
41	40	40	39	42

3.4	Number of full time teachers worked in the institution during the last 5 years

	Answer before DVV Verification : 201 Answer after DVV Verification : 81
4.1	Number of eligible applications received for admissions to all the programs year-wise during the last five years Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
683	609	631	880	1328

Answer After DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
683	609	631	880	1328

4.2	Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during the last five years Answer before DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
330	312	312	312	312

Answer After DVV Verification:

2016-17	2015-16	2014-15	2013-14	2012-13
330	312	312	312	312

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